Elite
PERMANENT MAKEUP
& COSMETOLOGY COLLEGE

Issue 18
2025 - 2026



COURSE CATALOG

Revised 10/27/2026 Expires 12/30/2026

310-446-7878
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11961 Santa Monica Blvd, Los Angeles, CA 90025

Non-Accredited Institution

www.elitepmu.com

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WELCOME LETTER FROM THE PRESIDENT

Dear Prospective Student,

Congratulations on taking the first step toward a rewarding career in the beauty industry, and welcome to Elite Permanent Makeup & Cosmetology College. We're honored you've chosen us as your training ground for a successful future. By enrolling with us, you are beginning an educational journey designed to equip you with the skills, knowledge, and opportunities to excel in the beauty field.

At Elite Permanent Makeup & Cosmetology College, our experienced instructors are committed to providing comprehensive training that prepares you to pass the California State Board examination and become a licensed professional. Our programs emphasize both technical mastery and professional development, covering hair design or skincare fundamentals, advanced techniques, salon management, business practices, and effective communication skills.

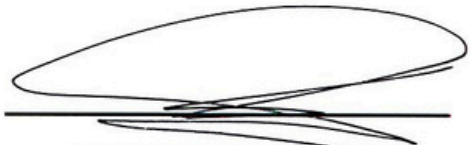
My own journey began after moving from Iran, when I started offering services to clients from my apartment. As my reputation grew through word of mouth, I began renting salon booths and eventually recognized the incredible opportunity to share my passion and expertise with others. In 2012, I opened Elite Permanent Makeup & Cosmetology College. Today, our school is one of the most respected in the beauty industry, attracting students from across the country and around the world. We are proud to be approved by the California Bureau for Private Postsecondary Education (BPPE), which ensures that our programs meet the high standards set forth in the California Education Code and Title 5 of the California Code of Regulations.

It is my privilege to welcome you to Elite Permanent Makeup & Cosmetology College. My goal is to help you realize your potential, maximize your training, and set you on the path to success in the beauty industry. Your achievements will be a direct reflection of the effort and dedication you put forth during your time here.

This catalog contains important information about our programs and policies. Please review it carefully before signing your enrollment agreement, along with the School Performance Fact Sheet, which will be provided to you beforehand.

I look forward to sharing my passion with you and helping you take the first exciting steps toward your new career.

Sincerely,



Mahnaz Bahaelou
Founder & Director
Elite Permanent Makeup & Cosmetology College

SCHOOL INFORMATION

Elite Permanent Makeup & Cosmetology College
11961 Santa Monica Blvd,
Los Angeles, CA 90025
Phone: (310) 446-7878
Email: elitepermanentmakeupla@gmail.com
Website: www.elitepmu.com
Office Hours:
Monday – Friday: 9:00 AM – 5:00 PM
Saturday – 10:00 AM - 3:00 PM
Sunday- Closed

GOVERNING BODY, OWNERSHIP, & MANAGEMENT

Elite Permanent Makeup & Csometology College is a privately owned institution.
The governing body of the institution is the owner.

Corporate Owner:
Elite Permanent Makeup LLC

(17.) Owner/Founder:
Mahnaz Bahaelou

The institution does not have a Board of Directors.

(8. d) EDUCATIONAL OBJECTIVE :

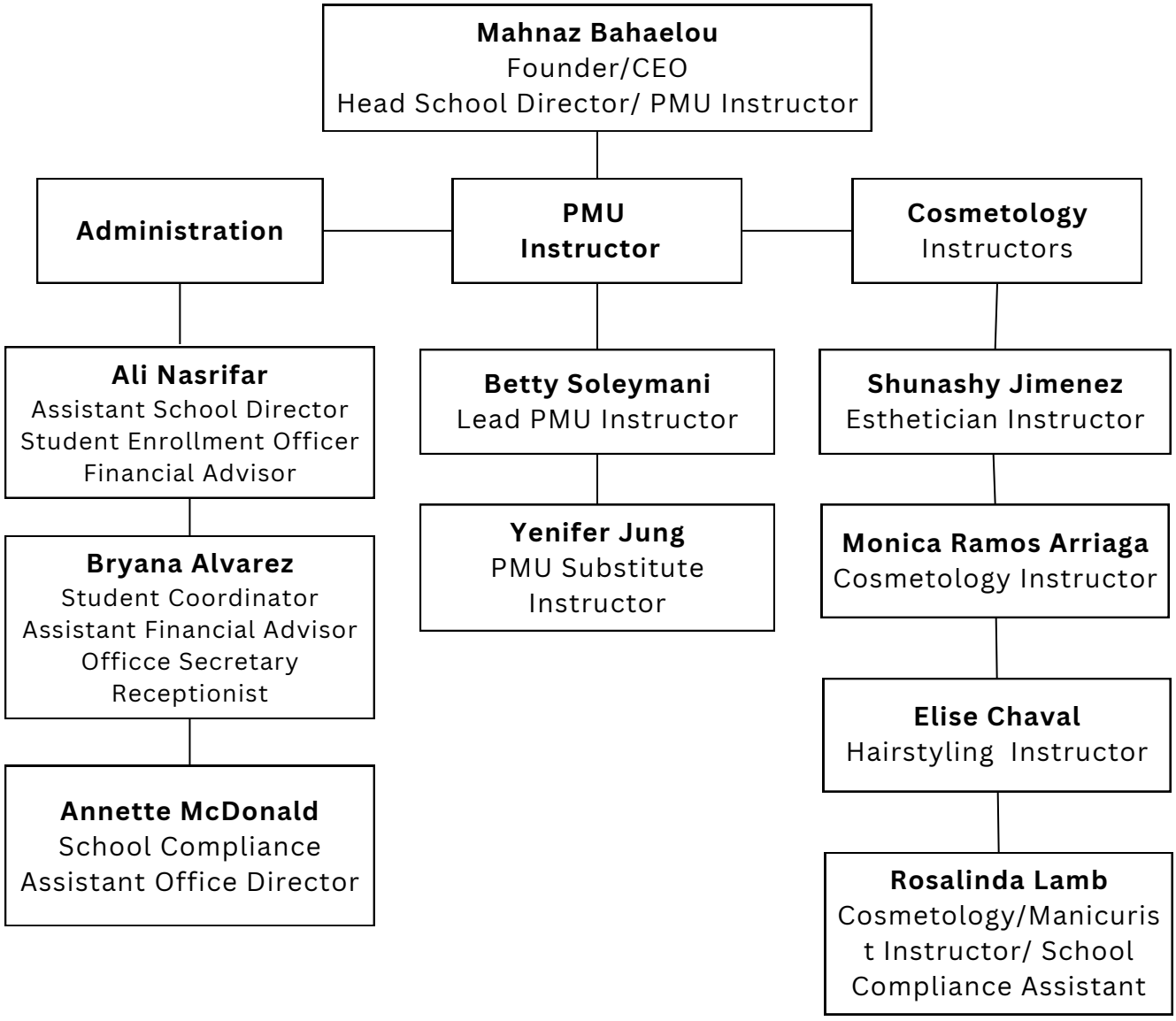
At Elite Permanent Makeup & Cosmetology College, our primary objective is to offer comprehensive training that prepares students to successfully pass the California State Board exams and obtain State licenses in various fields, including Cosmetology, Esthetics, Manicuring and Hairstyling and obtain Certifications in Permanent Makeup. Our aim is to equip students with the necessary knowledge and skills to excel as entrepreneurs in the Beauty Industry. We also strive to foster personal development and growth in each student, guiding them to unlock their potential and thrive in their chosen careers.

(2.) MAIN CAMPUS LOCATION:
Elite Permanent Makeup & Cosmetology College
11961 Santa Monica Blvd.
Los Angeles, California 90025

(4.) MISSION STATEMENT

The mission of Elite Permanent Makeup & Cosmetology College is to provide an excellent educational experience which prepares students to succeed in selected professions within the beauty industry. Elite Permanent Makeup strives to maintain the highest standards in curricula, fees, student services and teacher preparation. Elite Permanent Makeup & Cosmetology College was founded on the principle of providing a quality education to any and all students regardless of race, religious creed, color, national origin, age, ancestry, medical condition, genetic information, marital status, gender, gender identity, gender expression, age, sexual orientation, and military and/or veteran status.

(25.) ADMINISTRATION & SCHOOL OFFICIALS



APPROVAL DISCLOSURE STATEMENT:
11961 Santa Monica Blvd. Los Angeles, CA 90025 (where training is provided) This institutionis a private institution approved to operate by the California Bureau for Private Postsecondary Education. Approval to operate means the institution is in compliance with state standards as set forth in the CEC and 5. CCR

(22.) For more information, contact the Bureau for Private Postsecondary Education (BPPE) at: 1747 N. Market Blvd., Suite 225 Sacramento, CA 95834 or by phone at 916-574-8900 or toll-free at (888) 370-7589 or fax 916-263-1897 or visit www.bppe.ca.gov.

(22.) Barbering and Cosmetology programs are also approved by the California Board of Barbering & Cosmetology (BBC) which set minimum standards for our programs of study in accordance with Education Code Section 94915. The address for the Board is 1625 N. Market Blvd. Suite S100, Sacramento, CA 95834; (800) 952-5210,

(23.) California statue requires that a student who successfully completes a course will be awarded an appropriate diploma or certificate verifying the fact. As a prospective student, you are encouraged to review this catalog prior to signing an enrollment. The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting https://www.osar.bppe.ca.gov/. You are also encouraged to review the School's Performance Fact Sheet which must be provided to you prior to signing an enrollment agreement. The Board of Barbering and Cosmetology (BBC) sets minimum standards for these programs of study: Cosmetology, Esthetics, Manicuring & Hairstyling. The minimum number of class hours and the total clock hours for each course, as outlined in the program's course outline, must be met to qualify the students for licensure. Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the: Bureau for Private Postsecondary Education at 1747 N Market Blvd., Suite 225 Sacramento, CA 95834 P.O. Bos 980818, West Sacramento, CA 95798-0818 www/bppe.ca.gov or by phone at (916) 574-8900 or toll-free at (888) 370-7589 or fax (916) 263-1897.

Also, visit the physical facilities of the school and discuss personal, educational, and occupational plans with school personnel prior to enrolling or signing enrollment agreement. Persons seeking to resolve problems or complaints should first contact the instructor in charge. Requests for further action may be made to the Administration- Mahnaz Bahaelou(Owner CEO)

(10.) SCHOOL FACILITIES:

Elite Permanent Makeup & Cosmetology College is fully equipped to meet all the demands of modern hair and skill care while providing a high-tech atmosphere and attitude for progressive personal development. The 3,640 square-foot facility includes guest reception area, work areas, management offices, private classrooms, workstation, and equipment. The School has two (2) entrances and two (2) exits . There is (3) Unisex bathrooms and one handicap restroom. All offices and classrooms are wheelchair accessible. There are two (2) water fountains as well as filtered water which are wheelchair accessible.

PMU
8 Dental Style chairs, 8 Stools, 8 Dental style light lamps, 1 sink, 1 hands free paper towel dispenser, 1 hands free soap dispenser, 1 classroom equipped with tables and chairs, projector, instrcutor podium, 3-4 sharps containers, 4 work stations with 8 tray tables, and a cabinet of supplies.

(10.) SCHOOL EQUIPMENT:

Elite Permanent Makeup & Cosmetology College Full Client Waiting Area 15 barber and salon chairs and stations, 4 facial beds with stations, 6 hair dryers and 5 shampoo bowls, 4 handwashing sinks, 6 steamers w/ magnifying lights, 1 waxing room, 6 manicuring tables , 3 manicuring Guest spa chairs and manicure tables couches, all class Rooms Have TV's and white Boards. School also has additional equipment

SCHOOL LIBRARY:

Elite Permanent Makeup & Cosmetology College offers students an online resource. In addition to 30 hardcover hair, skin, and makeup books, The video library consists of a yearly only subscription of Behind the Chair videos and tutorials, which students will have access to for 1 year after graduation. Access to social media accounts to demonstrate work performed. The techniques of this field are ever-evolving, and are provided to students in "real time" which are updated monthly. Students are not permitted to take these books home, but are free to take pictures with their cell phones and/or we can email them whatever item they wish to refer to. These are available to students at any time during open business hours. There are no library fees.

The free Wi-Fi password is 3104467878

PARKING:

Students must abide by local (city and/or landlord) parking rules which are explained during orientation. College is not responsible for parking violations and or storage fees. College does not have a designated parking for students.

(21.) HOUSING:

Elite Permanent Makeup & Cosmetology College does not offer on-campus dormitory housing. Los Angeles has a high cost of living. Expected non institutional costs for students who do not live within commuting distance should be expected. Housing can cost between 1,600-2,000 a month for a rental. The institution has no responsibility to find or assist students in finding housing.

DISABLED STUDENTS:
The institution's facilities are accessible to students with disabilities. Elite Permanent Makeup & Cosmetology College does not exclude applicants or students on the basis of disability, and provides reasonable accommodations and auxiliary aids and services, including qualified sign language interpreters, at no cost to the student. To request an accommodation, contact Ali Nasrifar, Director of Education, at 310-446-7878 or info@elitepmu.com. See the Disability Accommodations Policy on page 6A for the full process.

(16.) STATEMENT-NON-DISCRIMINATION:
Elite Permanent Makeup & Cosmetology College does not discriminate on the basis of race, color, religion, ethnic origin, sex, handicap, financial status, age, area of origin or residence in its admissions, instruction, or graduation policies.

FINANCIAL STATEMENT:
Our college is not involved in any type of Bankruptcy action such as having a pending petition before a Bankruptcy court, or operating as a debtor in possession nor have we filed a petition within the preceding five years or have had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.)

(1.) LANGUAGE DISCLOSURE :
Elite Permanent Makeup & Cosmetology College does not offer English as a Second Language (ESL) courses. All prospective students must demonstrate proficiency in the English language prior to enrollment. The minimum standard for English language proficiency is the completion of 10th grade at a United States high school. Applicants who did not complete high school in the United States must provide official high school or college transcripts showing successful completion of at least three years of English language coursework. If the College determines that an applicant's English skills are insufficient to successfully complete the program, the applicant will not be admitted.

FRESHMAN PHASE:
The freshman curriculum for each course requires a specific number of hours of classroom lectures, demonstrations, and student practice. The freshman phase teaches you from the very beginning and introduces the basics for those areas that you will need to know to pass licensing examinations. From this initial introduction, you will learn all fundamentals that are the basics for your future and career. The hours spent as a freshman are 15% of the selected program hours. Elite Permanent Makeup & Cosmetology College considers the freshman phase to be the foundation for your future.

TEXTBOOKS, EQUIPMENT & SUPPLIES:
Textbooks and kits will be issued after the cancellation period. All needed school supplies and equipment are the responsibility of the student to bring to class when needed. The kit contains the equipment necessary for satisfactory completion of the course. Students are expected to maintain the kit by replacing lost or broken articles. The college is not responsible for a student's equipment, either lost or stolen. Students must learn to be responsible for the tools of their trade.

DISABILITY ACCOMMODATIONS POLICY

Elite Permanent Makeup & Cosmetology College is committed to providing equal access to its programs, services, and facilities for applicants and students with disabilities, in accordance with the Americans with Disabilities Act (ADA), the California Unruh Civil Rights Act, and other applicable federal and state laws.

Accommodations Coordinator

Ali Nasrifar, Director of Education
Phone: 310-446-7878 (ask for Ali Nasrifar)
Email: info@elitepmu.com
Hours: Monday – Friday, 9:00 AM – 5:00 PM

Auxiliary Aids and Services

The College provides appropriate auxiliary aids and services when necessary for effective communication, at no cost to the student. Examples include qualified sign language interpreters, real-time captioning, written materials, note takers, and assistive listening devices. The College also makes reasonable modifications to its policies and practices when necessary for a student with a disability to participate fully in their program.

How to Request an Accommodation

1. Contact the Accommodations Coordinator by phone, email, or in person. Requests may be made at any time: before enrollment, at enrollment, or during the program. Requests may be made verbally or in writing.
2. Describe the accommodation you are requesting and the classes or activities where you need it (for example, lectures, demonstrations, or live model days).
3. When a disability or the need for an accommodation is not apparent, the College may request reasonable documentation.
4. The Coordinator will meet with you to discuss your needs and will give strong consideration to the type of aid or service you prefer.
5. The College will provide a written decision within Seven (7) business days of receiving your request. If an alternative to your requested accommodation is offered, the decision will explain why.

We encourage students to make requests as early as possible, ideally at least 10 business days before the accommodation is needed, so services such as interpreters can be scheduled. Late requests will not be denied for being late. The College will make every effort to arrange the accommodation as quickly as possible.

Assistive Devices

Hearing aids, cochlear implants, and assistive listening or captioning devices are permitted in all classrooms and clinic areas. The cell phone and headphone restrictions in the School Rules and Regulations do not apply to devices used as an approved accommodation.

Confidentiality

Information about a student's disability is kept confidential, stored separately from the academic file, and shared only with staff who need it to provide the accommodation.

Appeals

If you disagree with a decision, or if an approved accommodation is not working, you may submit a written appeal to Mahnaz Bahaelou, Owner, by phone at 310-446-7878 or by email at info@elitepmu.com. The Owner will respond in writing within five (5) business days. You may also use the Grievance-Complaint Policy and Procedure on page 20.

You also have the right to file a complaint with the Bureau for Private Postsecondary Education (contact information on page 2), the U.S. Department of Justice (www.ada.gov), or the California Civil Rights Department (www.calcivilrights.ca.gov). The College will not retaliate against any student for requesting an accommodation or filing a complaint.

CLASS SCHEDULES:
Classes Operate Weekly: The week starts on Monday and ends on Friday.

Full Time - (Based on 30 hours of instruction each week.)
1000hr Cosmetology program is a 34-week program.
600hr Esthetics program is a 20-week course.
400hr Manicure program is a 14-week program.
600hr Hairstyling program is a 20-week course.

Part Time - (Based on 18 through 22.5 hours of instruction each week.)
1000hr Cosmetology program is a 45-60 week program.
600hr Esthetics program is a 27-38-week course.
400hr Manicure program is a 18-22-week program.
600hr Hairstyling program is a 27-38-week course.

ORIENTATION:
An orientation session is held for all students prior to the start of classes. Attendance is mandatory for all new, transfer, and re-enrolling students, and must be completed before attending their first class.

PROGRESS POLICY:
Considering the varied capabilities of individual students, some may progress from one phase of training to another at a more rapid pace. However, all students must satisfactorily complete all subject matter prior to graduation unless credit has been allowed for previous training in a particular subject area. Successful graduates will be awarded an appropriate certificate upon completion of their training program based on the minimum requirement's from the BBC (Board of Barbering and Cosmetology.)

(24.) ATTENDANCE, TARDY AND GRACE PERIOD POLICIES:
Attendance must be maintained at an average of 67 percent of the scheduled attendance. The student is expected to complete the course of study within 1.5 times of the period stated in the enrollment agreement.

(24. c) Students are required to make-up hours, lessons, and exams missed due to absenteeism only the grace period that starts at their scheduled end date. If hours are not completed by the end of the grace period see (Extra Instruction of this catalog) will apply.

Students need to contact Elite permanent Makeup &Cosmetology College whenever an absence is necessary. Please call, email or text the office as soon as you are aware that you need to be absent. Absences of five (5) days or more without notification may be considered cause for suspension. Any student who has 3 consecutive suspensions will be placed in a probationary period.

(24. b.) Absences will be considered excused under the following conditions:
1. Illness of the student
2. Illness or death in the student's family
3. A documented emergency
   - Notes must be submitted within one week of the tardy or absence. Absences of five (5) days or more without notifications may be considered cause for suspension. Any student absent more than fourteen (14) days without notifying the director will be automatically terminated.

(24. a) The Registrar in charge will review excessive tardiness or absences with the student to determine possible corrective action to the issue at hand.

CLASS & PRACTICE HOURS-CREDIT PROCEDURE:
Students at Elite Permanent Makeup & Cosmetology College record their attendance by clocking in/out on Genesis time-clock portal with their student number. Students will be allowed up to seven (7) minutes to clock-in and receive credit for the full quarter (1/4) hour. Students receive credit for task/operation/project completed after each action is verified by an instructor.

LEAVE OF ABSENCE LOA POLICY:
A Leave of Absence (LOA) is a temporary interruption in a student's program of study. LOA refers to the specific time period during an ongoing program when a student is not in academic attendance. The school may allow more than one LOA at its discretion. Students must request a Leave of Absence in advance unless unforeseen circumstances prevent the student from doing so, and that:
- The request must be in writing
- The request must include the students' reason for the LOA; and
- The request must include the student's signature

The reasons for which a leave of absence may be approved include:
- Personal and/or family medical issues
- Death in the family
- Vacation
- Other mitigating circumstances

The institution may grant an LOA to a student who did not provide the request prior to the LOA due to unforeseen circumstances if:
- The institution documents the reason for its decision
- The institution collects the request from the student at a later date; and
- The institution established the start date of the approved LOA as the first date the student was unable to attend.

If approved, the official Leave will extend the contract period by the same number of days designated in the leave document or actually used by the student. No additional charges will be assessed as a result of LOA. A student granted an LOA in accordance with this policy is not considered to have withdrawn and no refund calculation is required at this time. The Leave of Absence and any additional approved leaves of absence may not exceed a total of 180 days in any twelve-month period. For federal aid recipients, the student's payment period is suspended during the LOA, and no federal financial aid will be disbursed to students while on Leave of Absence. Upon the student's return, the student will resume the same payment period and coursework and will not be eligible for additional Title IV aid until the payment period has been completed. If the student is a Title IV loan recipient, the student will be informed of the effects that the student's failure to return from a leave may have on the student's loan repayment terms, including the expiration of the student's grace period. A contract addendum will be completed and signed by all parties upon return from the LOA to extend the ending date by the applicable number of days. A student will be withdrawn if the student takes an unapproved LOA or does not return by the expiration of an approved LOA and the student's withdrawal date for the purpose of calculating a refund will be the student's last date of attendance.

<u>This is an addendum for Permanent Makeup students:</u>

***LOA is only applicable for permanent makeup students enrolled in the 300 hour or 600 hour program.**

(7.) RE-ENTRY POLICY:

Students who re-enroll in the program within 30 days of withdrawal date must complete the following:

- All outstanding tuition, fees, and overtime expenses must be paid in advance or the student must make satisfactory arrangements with School Director.
- Students are required to purchase a kit if their current kit is lost or stolen. Any missing kit items must be purchased and bring their kits up to date prior to reentering.
- Students will be contracted at the current tuition hourly rate.

SATISFACTORY ACADEMIC PROGRESS POLICY (SAP):

The Satisfactory Academic Progress Policy (SAP) is consistently applied to all students enrolled at the school. It is printed in this catalog to ensure that all students receive a copy prior to enrollment. This policy complies with the guidelines established by National Accrediting Commission of Career Arts and Sciences and the Federal regulations established by the United States Department of Education.

ATTENDANCE PROGRESS EVALUATION:

Students are required to attend a minimum of 67% of the hours possible based on the applicable attendance schedule in order to be considered maintaining satisfactory attendance progress. Evaluations are conducted at the end of each evaluation period to determine if the student has met the minimum requirements. The attendance percentage is determined by dividing the total hours accrued by the total number of hours scheduled. At the end of each evaluation period, the school will determine if the student has maintained at least 67% cumulative attendance since the beginning of the course which indicates that, given the same attendance rate, the student will graduate within the maximum time frame allowed.

NOTICE OF STUDENT RIGHTS

STUDENT'S RIGHT TO CANCEL:

A student, legal guardian, or sponsor has the right to cancel the Enrollment Agreement by written notice and obtain a refund of charges paid and will NOT withhold institutional charges exceeding $250 if cancellation is made through the 1st class session or the 7th day after enrollment, whichever is later.

The school shall refund any amount paid by the student after it receives the notice of cancellation. Notice of cancellation may be given by mail, hand delivered, or (fax if applicable.) The notice of cancellation if sent by mail is effective when deposited in the mail, properly addressed with postage prepaid. The written notice of cancellation need not take any particular form and, however expressed, is effective if it states that the student no longer wishes to be bound by the Agreement.

(13.) REFUND POLICY:

Applies to all terminations for any reason by either party.

After the cancellation period, the institution provides a pro rata refund of funds paid for tuition charges to students who have completed 60 percent or less of the period of attendance. Once more than 60 percent of the enrollment period in the entire course has been incurred (including absences), there will be no refund to the student. The registration fee of $100.00 dollars is a non-refundable item. The STRF fee if applicable is non-refundable, student books and student kits are also non-refundable.

Students wishing to withdraw from the institution will provide a notice of withdrawal in writing and submitted to the School's Registrar. Students are officially withdrawn the date of notification from student or date terminated by the institution, 14th date of consecutive absences.

If the student has received federal student aid funds, the student is entitled to a refund of money not paid from federal student financial aid program funds.

Equipment, books, supplies, tools, uniforms, kits and all other items issued and received by the student are not returnable. Once received by the student it will belong to the student and will represent a liability to the student.

If the amount you have paid is more than the amount that you owe for the time you were scheduled to attend, then a refund will be made within 45 days of the official withdrawal date. If the amount that you owe is more than the amount that you have already paid, then you will arrange to pay the amount that you owe to Elite Permanent Makeup & Cosmetology College.

The official withdrawal date is the student's notification to the School Director or the School's Determination.

Determination of withdrawal from school:

The withdrawal date shall be the last date of recorded attendance. The student would be determined to have withdrawn from school on the earliest point of:

- The date the school terminates your enrollment is due to academic failure or for violation of its rules and policies stated in the catalog.
- The date you fail to attend classes for 14 days and fail to inform the school that you are not withdrawing.
- The date you failed to return to school as scheduled by an approved leave of absence. The withdrawal date shall be the last date of recorded attendance. The date of the determination of withdrawal will be the scheduled date of return from LOA.
- A student is expelled by the school. (Unofficial withdrawals will be determined by the institution by monitoring attendance at least every 30 days.) In type 2, 3, 4 or 5, official cancellations or withdrawals, the cancellation date will be determined by the postmark on the written notification, or the date said notification is delivered to the school administrator or owner in person.
- For students who enroll and begin classes but withdraw prior to course completion (after three business days of signing the contract) the following schedule of tuition earned by the school applies. All refunds are based on scheduled hours:

PERCENT OF SCHEDULED TIME ENROLLED TO TOTAL COURSE/PROGRAM	TOTAL TUITION SCHOOL SHALL RECEIVE/RETAIN BASED ON SCHEDULED HOURS PRO RATA
0.01% to 60%	
60.01% and over	100%

All refunds will be calculated based on the students' last date of attendance. Any monies due to a student who withdraws shall be refunded within 45 days of a determination that a student has withdrawn, whether officially or unofficially. In the case of disabling illness or injury, death in the student's immediate family or other documented mitigating circumstances, a reasonable and fair refund settlement will be made.

- If permanently closed or no longer offering instruction after a student has enrolled, the school will provide a pro rata refund of tuition to the student or provide course completion through a pre-arranged teach out agreement with another institution if applicable.
- If the course is canceled subsequent to a student's enrollment, the school will either provide a full refund of all money's paid or completion of the course at a later time. If the course is cancelled after students have enrolled and instruction has begun, the school shall provide a pro rata refund for all students transferring to another school based on the hours accepted by the receiving school.

- OR provide completion of the course OR participate in a Teach-Out Agreement if applicable OR provide a full refund of all the money paid.
- Other miscellaneous charges the student may have incurred at the institution (EG: extra kit materials, books, products, unreturned school property, etc.) will be calculated separately at the time of withdrawal. All fees are identified in the catalog and in this enrollment agreement.
- If the student defaults on a federal or state loan, both the following may occur:

1. The federal or state government or loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.

*The school is not currently eligible to participate in Federal Title IV Financial Aid Programs

DETERMINATION OF WITHDRAWAL FROM SCHOOL:

The withdrawal date shall be the last date of recorded attendance. The student would be determined to have withdrawn from school on the earliest point of:

- The date the school terminates your enrollment is due to academic failure or for violation of its rules and policies stated in the catalog.
- The date you fail to attend classes for 14 days and fail to inform the school that you are not withdrawing.
- The date you failed to return to school as scheduled by an approved leave of absence. The withdrawal date shall be the last date of recorded attendance. The date of the determination of withdrawal will be the scheduled date of return from LOA.
- A student is expelled by the school. (Unofficial withdrawals will be determined by the institution by monitoring attendance at least every 30 days.) In type 2, 3, 4 or 5, official cancellations or withdrawals, the cancellation date will be determined by the postmark on the written notification, or the date said notification is delivered to the school administrator or owner in person.
- For students who enroll and begin classes but withdraw prior to course completion (after three business days of signing the contract) the following schedule of tuition earned by the school applies.

SCHOOL OR COURSE CANCELLATION:

If the course is canceled subsequent to a student's enrollment, the school will either provide a full refund of all money's paid or completion of the course at a later time. If the course is cancelled after students have enrolled and instruction has begun, the school shall provide a pro rata refund for all students transferring to another school based on the hours accepted by the receiving school.

SCHOOL RULES AND REGULATIONS

CLASSROOM HOURS AND CLOCK IN TIMES

1. Between 9:00am - 9:07am, students will be given a 7-minute grace period to get into their assigned class. Be advised that if you come in after the 7-minute grace period you will be deducted 1 hour of your time students will not be allowed into class until 10:00am.
2. Between 10:00am - 10:07am students are given a 7-minute grace period to get into their designated class.
3. After 10:07am, **STUDENT IS NOT ALLOWED IN THE SCHOOL PREMISES AND CONSIDERED ABSENT FOR THE DAY, NO EXCEPTIONS.**

STUDENTS MUST FOLLOW CONTRACT SCHEDULE

- If students need changes within their schedule, you must notify the school's registrar.
- If students are leaving early because of an emergency first let your instructor know and clock out.
- Students are allowed to begin making up hours after their scheduled end date and must be approved by the registrar.
- Suspension or Termination
- Elite Permanent Makeup & Cosmetology College reserves the right to place students on probation or automatically terminated due to lack of attendance, unsatisfactory academic or bad behavior as well as not following any of the rules and regulations.

TIMECARDS OR RECORDSHEETS

- All time cards must stay in school at all times. Timecards are legal documents and must be treated with high importance.
- Please make sure all timecards are legible and neat.
- All time cards are to be kept in the school premises

TIME CLOCK TERMINAL

- Time clock terminal is the system that pulls all the time in and out for students.
- No student is allowed to clock in or clock out any student.
- *(If any student is caught doing this they will be terminated)
- All students are assigned with a student ID number, only you may know or have access to your own ID number.

(24. d) CLASS PARTICIPATION & STUDENT CONDUCT

- Students must participate in all class activities. Activities include note taking, diagrams, quizzes and test taking.
- Students must complete all practical assignments assigned by instructor.
- Students must have all necessary tools for practice on a daily basis. If a student does not have tools for practice, they will be sent home with a warning. Tools include all practical supplies as well as full student kits.
- Class interruptions and disruptive behavior will not be tolerated in class or while student is in campus students will be given a verbal warning. If behavior continues it will be a written warning (3 warning writeups will become a suspension) These rules are designed to form excellent work habits and attendance.
- Students must respect classmates and teachers at all times.
- Stations and tools must be cleaned; disinfected before and after all operations.
- When on the clinic floor, or treatment rooms students must be at their stations practicing at all times
- Students must abstain from phone use during class time. (NO PHONES IN CLASS)

DRESS CODE AND APPEARANCE:

Students must always wear appropriate Clean Professional Look attire. A detailed dress code is provided during orientation.

- All students are required to wear their designated colored scrubs professional look attire.
- All students must wear the Student Name Tag (name tag replacement $5.00)
- No shorts, short dresses, or short skirts are permitted. Dressed and skirts are allowed for religious purposes only. Skirts, and dresses must be at the knee or longer.
- No sleeveless tops, tank tops, spaghetti strap shirts, midriff tops, low cut tops that exposes extreme cleavage, nor revealing shirts.
- No hoodies are allowed, only black jackets or long-sleeved shirts under the course shirts.
- No pants with straps, revealing pants, and no ripped jeans with holes, low cut pants are allowed.
- Shoes must be closed toe and heel protective type shoe. No sandals, flip flops or open toe shoes. (Heels must not be higher than 2 inches and non-slippage.)
- No hats, caps, and bandanas allowed.
- No sunglasses unless it is prescription type eye wear prescribed by a doctor for medical reasons. No exceptions.
- Long hair must be pinned up for personal protection and for health and safety sanitation purposes.

Students are expected to practice good personal hygiene and maintain a clean, neat, and professional appearance always. Any student reporting to class inappropriately dressed will not be allowed to remain in the school and be sent home for the day. The time missed will be recorded as an absence.

After 3 written warnings the student will be subjected to a 1 week suspension, and placed in probation status for the remainder of training program.

NO CELL PHONES ALLOWED

- In classroom or hallways
- Cell phones may be used during break or outside in lunch area
- No headphones or Air Pod allowed

PERSONAL BELONGINGS

- Please be advised school is not responsible for lost or stolen items.
- Do not leave your belongings unattended. Make sure all of your belongings are put away before the end of your class time. Anything that is left behind is at your own risk.

IF YOU ARE CAUGHT STEALING

- You will be terminated from school no exceptions!
- Respect all school property, school supplies and classmates.

NO FOOD OR DRINKS IN CLASSROOM OR CLINIC STATION AREA

- Water or coffee only in a closed container.
- No drinks with straws
- This is due to State Board policy for sanitation purposes

WORK STATIONS AND TREATMENT ROOMS

- Do not personalize work stations with personal pictures, stickers etc.
- Work stations are assigned by the instructor only. You may be reassigned at any time by your instructor.
- Work stations must be clean and disinfected before clocking out at the end of the day
- Students must place all equipment used back to the designated area and disinfected before they clock out for the day.

PARKING

Campus does not have designated parking for students.

STUDENT KIT POLICY:

Each student must always maintain sanitation daily. All kits must be in a sanitized condition at the end of each day scheduled. Once student kits are issued and received by the student you are expected to have the necessary supplies, items, or equipment for the daily class schedules. The school maintains supplies for client use and instructor demonstration practical class only.

After three written warnings for failure to comply, the student will be subjected to a one week suspension and placed in probation status for the remainder of training program.

(24. e) Termination:
A fourth repeated violation warning constitutes insubordination and failure to comply with school policies. Any student subject to termination will be sent home. An official letter and appropriate paperwork documentation will be sent by certified mail. If the student owes money an unofficial record of transcript will be given until the student settles the debt owed to the school. Once the debt has been settled the official transcript and proof of training will be sent by certified mail.

(24. f) In General:
These guidelines are not all inclusive, as there may be other situations that may require action of the school. These guidelines may be revised at any time. They will then be posted on the bulletin board. These rules are designed to form excellent work habits and attendance, and to aid in completing your course as soon as possible so that you may become employed as a beauty professional in the beauty field.

EVALUATION PERIODS:
Satisfactory Academic Progress will be assessed at benchmarks of scheduled attended hours:

COURSE	1ST EVALUATION	2ND EVALUATION	3RD EVALUATION
HAIRSTYLING	300 CLOCKED HOURS	600 CLOCKED HOURS	
COSMETOLOGY	450 CLOCKED HOURS	900 CLOCKED HOURS	1000 CLOCKED HOURS
MANICURING	200 CLOCKED HOURS	400 CLOCKED HOURS	
ESTHETICS	300 CLOCKED HOURS	600 CLOCKED HOURS	

MAXIMUM TIME FRAME
The maximum time (which does not exceed 150% of the course length) allowed for students to complete each course at satisfactory academic progress is:

Full Time

COURSE	HOURS PER WEEK	HOURS	MAXIMUM TIME ALLOWED WEEKS	MAXIMUM TIME ALLOWED HOURS
COSMETOLOGY	M/F 30hrs-week	1000 Hrs	50 Weeks	1500 Hrs
HAIRSTYLING	M/F 30hrs-week	600 Hrs	30 Weeks	900 Hrs
ESTHETICS	M/F 30hrs-week	600 Hrs	30 Weeks	900 Hrs
MANICURING	M/F 30hrs-week	400 Hrs	20 Weeks	600 Hrs

Part Time

COURSE	HOURS PER WEEK	HOURS	MAXIMUM TIME ALLOWED WEEKS	MAXIMUM TIME ALLOWED HOURS
COSMETOLOGY	M/F 18 - 22.5 hrs-week	1000 Hrs	60 Weeks	1500 Hrs
HAIRSTYLING	M/F 18 - 22.5 hrs-week	600 Hrs	38 Weeks	900 Hrs
ESTHETICS	M/F 18 - 22.5 hrs-week	600 Hrs	38 Weeks	900 Hrs
MANICURING	M/F 18 - 22.5 hrs-week	400 Hrs	22 Weeks	600 Hrs

If a student exceeds his/her Maximum Time Frame, he/she will be dropped from the program.

*TRANSFER STUDENTS

Midpoint of the contracted hours or the established evaluation periods, whichever comes first. Evaluations will determine if the student has met the minimum requirements for satisfactory academic progress. The frequency of evaluations ensures that students have had at least one evaluation by midpoint of the course.

ATTENTION VA STUDENTS:
Educational benefits expire on the earliest of either the date you reach the total hours approved for your program, or on the date you complete or terminate your enrollment in the program.

DETERMINATION OF PROGRESS STATUS :
Students meeting the minimum requirements for academics and attendance at the evaluation point are making satisfactory academic progress until the next scheduled evaluation. These academic performances will be evaluated cumulatively at each evaluation period. Students will receive a hard copy of their Satisfactory Academic Progress Determination at the time of each of the evaluations. Students deemed not maintaining Satisfactory Academic Progress may be placed on warning.

(8. g) GRADING SYSTEM:
Students are evaluated on a regular basis on theory, practical and clinical work. The evaluations are measured on a standard percentile basis and the percentage equated to a letter grade. Evaluation forms are issued to the students at the end of each evaluation period. The evaluation form reflects the overall Attendance (measured in actual hours & weeks) and Academic progress of the student. Students must maintain a "C" (75%) average to maintain satisfactory academic status. The system detailed below is the system utilized in the school.

ACADEMIC GRADING POINT	GRADES FOR PRACTICAL WORK
100 - 90% Superior Performance	(GPA 4) 4 POINTS=A - Passing
89 - 80% Above Average	(GPA 3) 3 POINTS=B - Passing
79 - 75% Average	(GPA 2) 2 POINTS=C - Passing
74% - 00% Not Passing	(GPA 0) 0 POINTS=F– Not Passing

(18.) DISCLOSURE OF EDUCATION RECORDS:
Student records for all students are kept at the College for six years. Transcripts and certificates earned are kept permanently. Students and parents/guardians of dependent minors may inspect and review their educational records. To do so, a student should submit a written request identifying the specific information to be reviewed. Should a student find, upon review, that records are inaccurate or misleading, the student may request that errors be corrected. If a difference of opinion exists regarding the existence of errors, a student may ask that a meeting be held to resolve the matter. Each student's file will contain student's records, including a transcript of grades earned. Students are not entitled to inspect the financial records of their parents.

(19.) Written consent is required from the student (or his/her parent/guardian if the student is a dependent minor) before education records may be disclosed to third parties with the exception of accrediting commissions and governmental agencies so authorized by law.

Elite Permanent Makeup & Cosmetology College will keep student records on-site at 11961 Santa Monica Blvd, Los Angeles, CA 90025. Records of attendance and other information are available upon written request. This includes:

- The educational programs offered by the institution and the curriculum for each.
- The names and addresses of the members of the institution's faculty and records of the educational qualifications of each member of the faculty.
- Records of the name, address, e-mail address, and telephone number of each student who is/was enrolled in an educational program in that institution.
- The certificate granted and the date on which that certificate was granted.
- The courses and units on which the certificate degree was based.
- The grade(s), if any, earned by the student in each of those course.
- The transcript of the student.

PROBATION – MUST SUBMIT AN APPEAL TO BE ELIGIBLE

If the student has not met progress requirements, the student will be considered not making satisfactory academic progress. The student MUST APPEAL the satisfactory academic progress decision and prevail upon appeal. You have until the next evaluation period to bring your grades and/or attendance up to minimum requirements, or up to the requirements set forth in an agreed upon academic plan. If satisfactory performance is not achieved by the end of the probationary period according to satisfactory academic progress requirements or your academic plan, your financial aid will be interrupted and you will be responsible for payment of all tuition balances, if applicable. You will then be required to bring your grades and/or attendance up to satisfactory levels in order to have financial aid reinstated if applicable.

RE-ESTABLISHMENT OF SATISFACTORY ACADEMIC PROGRESS :

Students may re-establish satisfactory academic progress and Title IV aid, if applicable, by meeting minimum attendance and academic requirements by the end of the probationary period. Elite Permanent Makeup & Cosmetology College does not offer Title IV Funding at this time.

APPEAL PROCEDURE:

If a student is determined to not be making satisfactory academic progress, the student may appeal the determination within ten calendar days. Reasons for which students may appeal a negative progress determination include death of a relative, an injury or illness of the student, or any other allowable special or mitigating circumstance. The student must submit a written appeal to the school on the designated form describing why they failed to meet satisfactory academic progress standards, along with supporting documentation of the reasons why the determination should be reversed. This information should include what has changed about the student’s situation that will allow them to achieve Satisfactory Academic Progress by the next evaluation point. Appeal documents will be reviewed, and a decision will be made and reported to the student within 30 calendar days. The appeal and decision documents will be retained in the student file. If the student prevails upon appeal, the satisfactory academic progress determination will be reversed and federal financial aid will be reinstated, if applicable.

INTERRUPTIONS, COURSE INCOMPLETES, WITHDRAWALS:

If enrollment is temporarily interrupted for a Leave of Absence, the student will return to school in the same progress status as prior to the leave of absence. Hours elapsed during a leave of absence will extend the student's contract end date and maximum time frame by the same number of days taken in the leave of absence and will not be included in the student's cumulative attendance percentage calculation. Students who withdraw prior to completion of the course and wish to re-enroll will return in the same satisfactory academic progress status as at the time of withdrawal.

STUDENT CLOCK HOUR POLICY:

The California Board of Barbering and Cosmetology recognizes only hours recorded through the school's official digital timekeeping system. At this institution, all student attendance is tracked using the Genesis digital clock-in system.

Clock-In Requirements

Students must clock in and out:

- At the beginning and end of each class day.
- At the beginning and end of all lunch breaks.

Clock hour credit will only be granted for hours properly recorded in the system.

Lunch Break Policy

- A 30-minute lunch break is required for any class day of 4 hours or more.
- For class days under 4 hours, students may take a 30-minute lunch break; however, this time will be deducted from total daily hours.
- Students must clock in and out for all lunch breaks.
- If a student fails to clock in or out for lunch, 30 minutes will automatically be deducted.

Timecard Procedures

- Timecards are generated from the weekly digital timekeeping records.
- Daily hours and completed operations are recorded and carried forward into cumulative totals.
- Timecards must be reviewed and signed daily by both the student and instructor.

Responsibilities and Compliance

- Instructors are not permitted to clock students in or out.
- Students are required to maintain applied effort after clocking in.
- Timecards serve as the official record of attendance and completed operations and must be accurate and legible at all times.

Recordkeeping

- Timecards are the property of the school and must remain on campus.
- All timekeeping records are maintained and stored by the school for a minimum of six (6) years.

NONCREDIT, REMEDIAL COURSES, REPETITIONS
Noncredit, remedial courses, and repetitions do not apply to this institution. Therefore, these items have no effect upon the school's satisfactory academic progress standards.

ATTENDANCE STATUS:
Full time: Any student scheduled to attend 30 hours or more per week is considered to be a full-time student. Part-time enrollment is defined as 22.5 hours per week.

TIMECARD CREDIT:
The following is a guideline for the instructor to issue credits.

- Each Theory must be initialed in the proper category. If that category is complete, the instructor may issue credit in a comparative category.
- The portion of the timecard reflecting hours are in the Theory hours earned and any classes the instructor has demonstrated.
- The portion of the timecard concerning operations are to be applied efforts of the students as they manually perform practical subject.

Personal grooming, leaving the building, reading material not related to your training or activity not related to your training are not tolerated. If this occurs, you will be asked to stop such activity or to punch out for the remainder of the day. Continued activities of this nature could result in your termination.

HEALTH AND PHYSICAL CONSIDERATIONS:
Professional in the beauty fields must be in good physical health for he/she will be working in direct contact with patrons. In most aspects of the beauty culture fields there is a great deal of standing, walking, pushing, bending and stretching, and sometimes for long periods of time. A person must consider his/her physical limitations in terms of making a career choice that involves extensive training. We promote the acceptance of students with physical limitations or disabilities if these students believe they can fulfill training demands. If a female student is pregnant prior to enrollment, she must furnish a letter from her Medical Doctor stating she can work around chemicals and withstand the long hours of standing. This letter must be furnished to enrollment personnel prior to her enrollment. In the case whereas a currently enrolled female student becomes pregnant, she must inform the school and furnish a letter from her Medical Doctor stating she can continue in the course and work around chemicals and withstand the long hours of standing.

LICENSING REQUIREMENTS
1. SOCIAL SECURITY NUMBER/INDIVIDUAL TAXPAYER IDENTIFICATION: Provide your Social Security Number or Individual Taxpayer Identification Number.
2. YOU MUST BE AT LEAST 17 YEARS OLD.
3. Must have completed 10th grade level or it’s equivalent as required by the California Board of Barbering & Cosmetology

We also are required by the State to disclose to a prospective student the school performance fact sheets which they must sign that they have received the information.

STUDENT SERVICES- ADVISING & COUNSELING

Elite Permanent Makeup & Cosmetology College maintains a focus on the delivery of educational services. Should a personal problem which interferes with his or her ability to complete coursework occur, we will provide assistance in identifying appropriate professional assistance in the student's local community but does not offer personal counseling assistance. Placement services, career counseling and drug counseling referral services are available to enrolled students of this institution.

PROOF OF TRAINING & TRANSCRIPTS:

The first official Proof of Training (POT) or transcript is provided at no charge. Subsequent copies are available upon advance payment of the POT or transcript fee of $25.00 for two copies. POTs and Transcripts will only be released to the student upon receipt of a written request bearing the student's live signature. No POT or transcript will be issued until all tuition and other fees due to the institution are paid.

(21.) CAREER COUNSELING AND PERSONAL ATTENTION:

Students are counseled individually, as often as necessary but at least every four weeks to review the student's progress and adjustment. Successful Beauty professionals are scheduled into the school regularly to give demonstrations and to discuss career goals with the students. This activity supplements the daily counseling carried out by the instructors and supervisors. Students may request additional counseling sessions at any time. Students are given personal attention assistance at every stage of training from the first day of enrollment to the day of graduation. At predetermined intervals, assessments are utilized to evaluate the rate and quality of the student and remedial assignments are made when required. Particular attention is given to preparation for the Board of Barbering & Cosmetology Examination during the last 100 hours of their course program.

(14.) EMPLOYMENT ASSISTANCE:

Upon graduation, the process of follow-up begins. When students take the licensing examination, it is recorded as a pass or fail. After passing the exam, students are encouraged to return for placement assistance by reviewing the listings of salons, shops and spas seeking employees, the requirements, salary, and other pertinent information. **Assistance is provided to our graduates and students upon request at no extra charge, but the school does not guarantee employment.**

EXTERNSHIP PROGRAM

Elite Permanent Makeup & Cosmetology College currently does not provide, participate, or accept externship programs.

DRUG ABUSE PREVENTION PROGRAM:

Elite Permanent Makeup & Cosmetology College makes the following information available to its students, staff, and instructors. Any individual who is seeking information, counseling, or assistance concerning Drug Abuse and/or Prevention may speak director so receive further information.

VISA SERVICES:
This institution does not admit students from other countries, so no visa related services are offered.

GRIEVANCE- COMPLAINT POLICY AND PROCEDURE:
Persons seeking to resolve problems or complaints should first contact the instructor in charge. Requests for further action may be made to the School Director or person in charge. Complaints to the Director must be in writing and submitted to the Director. The Director will respond to the written complaint within 7 business days to resolve the issue(s). The response from the Director will be in writing to the complainant. All complaint documents will be filed in the Director's office. Should the complaint be against the Director, the complaint should be sent to the Owner, Mahnaz Bahaelou. The Compliance Administrator will respond within 7 business days to resolve the issue(s). The response from the Compliance Administrator will be in writing to the complainant.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the Bureau's Internet Website www.bppe.ca.gov

BARBER AND COSMETOLOGY COURSES OF STUDY

(8. b) The barber and cosmetology courses of study are non-degree entry level occupational programs.

(8. a) COSMETOLOGY COURSE: (SOC 39-5012.00, CIP Code 12.0401)

(8. c) The course of study for students enrolled in the Cosmetology course shall consist of one thousand (1,000) clock hours of technical instructional and practical operations covering all practices constituting the art of cosmetology. Educational Goals: The Cosmetology course of study is designed to prepare students for the state licensing examination and for profitable employment as a Cosmetologist (SOC #39.5012). A Cosmetologist must be licensed to practice in the state of California.

(8.a) ESTHETICS COURSE:(SOC 39-5094, CIP Code 12.0409)

(8. c) The course of study for students enrolled in the Esthetics course shall consist of six hundred (600) clock hours of technical instructional and practical operations covering all practices constituting the art of skin care. Educational Goals: The Esthetics course of study is designed to prepare students for the state licensing examination and for profitable employment as an Esthetician (SOC #39.5094). A Esthetician must be licensed to practice in the state of California.

(8. a) MANICURING COURSE:(SOC 39-5092, CIP Code 12.0410)

(8. c) The course of study for students enrolled in the Manicuring course shall consist of four hundred (400) clock hours of technical instructional and practical operations covering all practices constituting the art of manicuring. Educational Goals: The Manicuring course of study is designed to prepare students for the state licensing examination and for profitable employment as a Manicurist (SOC#39.5092). A Manicurist must be licensed to practice in the state of California.

(8. a) HAIRSTYLING COURSE: (SOC 39-5012.00, CIP Code 12.0401)

(8. c) The course of study for students enrolled in the Hairstyling course shall consist of six hundred (600) clock hours of technical instructional and practical operations covering all practices constituting the art hairstyling. Educational Goals: The Hairstyling course of study is designed to prepare students for the state licensing examination and for profitable employment as a Hairstylist (SOC#39.5012). A Hairstylist must be licensed to practice in the state of California.

(5.) ADMISSION REQUIREMENTS:

Enrollees are admitted as regular students upon meeting the following criteria:

1. Government-Issued Photo Identification
Applicants must provide a valid government-issued photo ID. Acceptable forms include:
- Valid passport or permanent resident card (Green Card)
- Valid U.S. state-issued identification card or driver's license

2. Social Security or ITIN
Applicants must provide a valid Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN).

3. Proof of Education
Applicants must provide one of the following:
- High school diploma or college diploma;
- High school or college transcript clearly indicating that all graduation requirements have been met;
- General Educational Development (GED) certificate or equivalent;
- Passing score on the California State Proficiency Test or an equivalent examination.

Home-Schooled Applicants:
Applicants who were home-schooled must provide a valid certification document issued by the state in which they were educated. The document must be recognized as equivalent to a high school diploma.

International Applicants:
Applicants who completed high school outside of the United States must submit a diploma translated into English by a qualified third-party translation agency. The translation must also verify that the credential is equivalent to a U.S. high school diploma.

A Cosmetology, Esthetics, Hairstyling or Manicurist applicant lacking the High School Diploma or its equivalent, must be at least 18 years old (compulsory school attendance in California), must have completed the 10th grade education level or its equivalent as required by the California Board of Barbering and Cosmetology and must take the Ability to Benefit Exam (ATB.)

Our school does not recruit students already attending or admitted to another school offering a similar program of study.

Elite Permanent Makeup & Cosmetology College has not entered into an articulation or transfer agreement with any other college or university.

Elite Permanent Makeup & Cosmetology College does not give credit nor hours for experiential learning.

(6.) TRANSFER POLICY/CREDIT EVALUATION:

Appropriate credit will be granted for prior training or experience upon review and verification of an official proof of training document by the Board of Barbering and Cosmetology and the prior schools official transcript. Occasionally, a student's acceptance by Elite Permanent Makeup & Cosmetology College will depend entirely on the Board of Barbering and Cosmetology approval of prior training.

Elite Permanent Makeup & Cosmetology College will maintain a written record of transferable hours and credits students will be granted an academic plan to complete all required subjects hours and credits.

- Students who have had training outside the State of California must provide proof of the number of hours of training to the Board of Barbering and Cosmetology and Elite Permanent Makeup & Cosmetology College prior to enrollment.
- Transfer students are responsible to purchase the education kit at an additional cost and the tuition.
- Please note that students transferring to another school may not be able to transfer all hours they earned at Elite Permanent Makeup & Cosmetology College. The number of transferable hours depends on the policy of the receiving school.

STUDENT CHARGES WITH PRIOR HOURS

Students that are accepted for enrollment with prior hours will be charged as follows: registration fee, kit/books/supplies, and tuition based on hours needed multiplied by the current hourly rate.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION:

The transferability of credits you earn at Elite Permanent Makeup & Cosmetology College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Elite Permanent Makeup & Cosmetology College to determine if your certificate will transfer.

PRIOR HOURS POLICIES AND PROCEDURES:

Prior hours will be granted to students with training from a licensed Cosmetology school in California with proper documentation for training obtained that is identical to training provided by Elite Permanent Makeup & Cosmetology College. We reserve the right to determine the amount of credit we will accept. Prior hours must be accepted and applied prior to signing an enrollment agreement.

Acceptance
After a prospective student has completed the enrollment application process, the enrollment team, and School Director reviews each applicant and their required admissions materials, personal interview, to determine acceptance. **Note: All applicants must undergo the entire enrollment application process. which includes re-entry student (withdrawals) and transfer students.**

(20.) Scholarship policy
At this time, the institution does not offer scholarships. Students are responsible for all tuition and associated program costs.

(15.) ENROLLMENT INFORMATION

(15.) Enrollment Periods

Enrollment is conducted on a continuous basis throughout each calendar month. Students who complete the enrollment process will be scheduled to begin classes on the first Monday of the following month, which serves as the official start date for each new student.

(15.) Holidays and School Closures

The school is closed on Saturdays, Sundays, and the following holidays: New Year's Day, M.L. King Jr. Day, Presidents Day, Farmworkers Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Eve, Christmas Day, & New Years Eve.

These dates are determined according to the calendar each year. Additional holidays may be added to the schedule at the discretion of the School Administration.

Enrollment Contract
Elite Permanent Makeup & Cosmetology College clearly outlines the obligation of both the School and the student in the enrollment contract. A copy of the enrollment contract and information on costs and payment plans will be furnished to the student before the beginning of class attendance

STUDENT TUITION RECOVERYFUND (STRF)

***STRF will be charged in addition to the above prices at $0.00 per $1,000 of all fees and rounded downward/upward to the nearest thousand. NOTE: STRF is non-refundable. 76215.**
Student Tuition Recovery Fund Disclosures

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the enrolled in the institution prepaid tuition, and suffered and economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

To be eligible for STRF, you must be a California resident or enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120-day period before the closure of the institution, or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution, or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds, under a federal student loan program as required by law or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You have sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of non collection may, at any time, file a written application for recovery from STRF for the debt that would otherwise be eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law. However, no claim can be paid to any student without a social security number or taxpayer identification number.

It is important that you keep copies of the enrollment agreement, financial aid papers, receipts or any other information that documents the monies paid to the school.

Questions regarding STRF may be directed to the Bureau for Private Postsecondary Education at:

Physical Address – 1747 N Market Blvd., Suite 225 Sacramento, CA 95834
Mailing Address – PO Box 980818 West Sacramento, CA 95798-0818
Phone (888) 370-7589/(916) 574-8900 Fax (916) 263-1897
Website: www.bppe.ca.gov

Elite Permanent Makeup & Cosmetology College reserves the right to change the tuition and fees and make subject changes without prior notice when necessary. Any change will not affect currently enrolled students.

Distance Education Policy and Disclosure- Pending Approval

Elite Permanent Makeup & Cosmetology College clearly outlines the obligation of both the School and the student in the enrollment contract. A copy of the enrollment contract and information on costs and payment plans will be furnished to the student before the beginning of class attendance.

1. Distance Education will not be utilized as a method of delivery of clinical instruction in which the student is to perform practical applications on a live model and/or client.
2. The interaction with the instructor will be validated by regular measurable participation (clock hour, credit hour, or competency based) in the academic programs. Participation will be documented within a log of all student activity comprised of (at a minimum) a record of regular and substantive interaction between students) and instructors).
3. A Distance Education Assessment of student performance will be conducted on-campus by a qualified instructor at least once monthly with respect to any distance education completed within the preceding month.
4. Upon completion of all curriculum requirements, the student must pass a comprehensive Academic and Practical final exam (which shall be administered on-campus to include any applicable competencies required by the State licensure agency prior to graduation from the program.
5. All transcripts or other documents, (official or unofficial), listing academic attainment received will identify the distance education component.
6. Prior to enrollment, students are provided with a disclaimer that academic achievement earned via distance education may not be accepted for reciprocity or eligible for licensure in other states. A signed and dated copy of this disclosure will be found in the student file. (If applicable)

EXTRA INSTRUCTIONAL CHARGES:

If a student reaches the expected graduation date stated on their contract and needs additional time to complete hours and/or operations, Elite Permanent Makeup & Cosmetology College will extend a courtesy grace period of additional training limited to two weeks without assessing additional charges. Thereafter, overtime tuition charge will be assessed for the remaining number of hours to complete times the hourly rate of:

COURSE	GRACE PERIOD	PROGRAM HOURLY RATE
MANICURING	(2) TWO WEEKS	$15.00
HAIRSTYLING	(2) TWO WEEKS	$15.00
ESTHETICS	(2) WEEKS	$15.00
COSMETOLOGY	(2) WEEKS	$15.00

(11.) GRADUATION REQUIREMENTS FOR PROGRAMS

To graduate from a program, students must:

- Complete the required number of clock hours of training.
- Pass written and practical exams with a GPA of 75% or better
- Complete the required theory and practical hours.
- Pay all tuition costs or make satisfactory arrangements for payment of all monies owed to the School.
- **(12.)** Once the student has met all these requirements, he/she will receive a Certificate of Completion.

FINANCIAL AID

Elite Permanent Makeup & Cosmetology College does not offer Federal Financial Aid (e.g., FAFSA). However, we do accept State-funded assistance programs through institutions such as the Employment Development Department (EDD), Department of Rehabilitation (DOR), and Workforce Innovation and Opportunity Act (WIOA).

ANNUAL REPORT OUTCOME RATES

Grad Rate %	2024	0
Licensing Rate %	2024	N/A
Job Placement	2024	0

(8. a) COSMETOLOGY COURSE SYLLABUS (Direct)

Cost: $16,900

Schedule: Monday - Friday; 9:00 AM - 3:30 PM

(8. b) Prerequisites: Must be 18 years of age & have completed the 10th grade.

(8. f) Instruction Method: Theoretical and Practical Training and Practice.

(8. g) Grading Scale: 75% or Better written and Practical

(8. e) Completion Requirements: 1000 Clock Hours & Practical hands on operations & assessment's.

(9.) Total Clock Hours: 30 hours / 5 Days in Person- Full Time
22.5 hours / 5 Days in Person- Part Time

(8. c) Business and Professions Code (B&P) Section 7362.5 (a) states:
The course of study for students enrolled in the Cosmetology course shall consist of one thousand (1,000) clock hours of technical instructional and practical operations covering all practices constituting the art of cosmetology. Educational Goals: The Cosmetology course of study is designed to prepare students for the state licensing examination and for profitable employment as a Cosmetologist (SOC #39.5012). A Cosmetologist must be licensed to practice in the state of California.

(8. d) Educational Objective

The cosmetology course is designed to prepare students for the state licensing examination and for profitable emplolyment as a cosmetologist. The knowlesdge and skills will prepare license students to work as a hair dresser salon, manager, salon owner, skin and nail care, and as a product demonstrator. Also, to aquire the knowledge of the laws and the rules, regulating th ebeauty industy.

Pursuant to B&P 7362.5 © the curriculum for a cosmetology course shall, at a minimum, include technical and practical instruction in the following areas:

100 Hours Health and Safety – Technical Instruction

Health And Safety: Including instruction on hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases.

Board Approved Health & Safety Course (B&P 7389(a)): Including instruction on hazardous substances, basic labor laws, and physical and sexual assault awareness.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Laws & Regulations/Employee Rights/ Career Development	30 Hours	0 Hours
Cosmetology Chemistry	15 Hours	0 Hours
Health and Safety Anatomy	30 Hours	0 Hours
Electricity	5 Hours	0 Hours
Infection Control Microbiology	20 Hours	0 Hours

100 Hours Technical Instruction & Practical Procedures in Disinfection and Sanitation

Disinfection and Sanitation: Including instruction on disinfection procedures to protect the health and safety of consumers as well as the technician and proper disinfection procedures for equipment used in establishments.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Disinfection andSanitation	20 Hours	100 Hours

500 Hours - Technical Instruction and Practical Procedures Hairstyling and Chemical Hair Services

Chemical Hair Services: Including instruction on coloring, straightening, waving, bleaching, hair analysis, predisposition and strand tests, safety precautions, formula mixing, and the use of dye removers.

Hairstyling Services: Including instruction on arranging, blow drying, cleansing, curling, dressing, hair analysis, shampooing, waving, and nonchemical straightening, and hair cutting, including the use of shears, razors, electrical clippers and trimmers, and thinning shears, for wet and dry cutting.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Client Consultation/Record Card (hair, skin, & nails)	10 Hours	20 Hours
Wet & Thermal Hairstyling/Scalp Care	25 Hours	100 Hours
Hair Analysis/Permanent Waving and Chemical Straightening	25 Hours	60 Hours

Hair Analysis/ PD Testing/ Hair Coloring and Bleaching	60 Hours	70 Hours
Hair Cutting	20 Hours	90 Hours

150 Hours - Esthetics

Esthetics: Including instruction on chemical and manual facials and massaging, stimulating, exfoliating, cleansing, or beautifying the face, scalp, neck, or body by the use of hands, esthetic devices, cosmetic products, antiseptics, lotions, tonics, or creams that do not result in the ablation or destruction of the live tissue.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Facials - Manual, Chemical, Electrical	35 Hours	70 Hours
Hair Removal/ Lash and Brow Beautification/Facial Make-up	30 Hours	55 Hours

100 Hours - Manicuring

Manicuring: Including instruction on water and oil manicures, hand and arm massage, foot and ankle massage, nail analysis, and artificial nail services, including, but not limited to, acrylic, liquid and powder brush-ons, dip, tips, wraps, and repairs.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Nail Analysis/ Manicure/ Pedicure	35 Hours	70 Hours
Acrylics-Liquid/Powder Nail Brush-on/ Artificial Nail Tips Wraps, Repairs, UV Gels	30 Hours	55 Hours

Once the minimum required hours have been met, it is up to the school to determine what subject(s) they will allocate additional hours to meet the 400-hour requirement for the course.

Program Totals	Technical Instruction Hours	Practical Training Oper. Hours
	360 Hours	640 Hours

(8.a) ESTHETICS COURSE SYLLABUS (Direct)

Cost: $10,900

Schedule: Monday - Friday; 9:00 AM - 3:30 PM

(8. b) Prerequisites: Must be 18 years of age & have completed the 10th grade.

(8. f) Instruction Method: Theoretical and Practical Training and Practice.

(8. g) Grading Scale: 75% or Better written and Practical

(8. e) Completion Requirements: 600 Clock Hours & Practical hands on operations & assessment's.

(9.) Total Clock Hours: 30 hours / 5 Days in Person- Full Time
22.5 hours / 5 Days in Person- Part Time
18 hours / 3 Days in Person- Part Time

(8. c) Business and Professions Code (B&P) section 7364(a) states
The course of study for students enrolled in the Esthetics course shall consist of six hundred (600) clock hours of technical instructional and practical operations covering all practices constituting the art of skin care. Educational Goals: The Esthetics course of study is designed to prepare students for the state licensing examination and for profitable employment as an Esthetician (SOC #39.5094). A Esthetician must be licensed to practice in the state of California.

Pursuant to B&P 7364(b) the curriculum for a skin care course shall, at a minimum, include MINIMUM HOURS technical and practical instruction in the following areas:

100 Hours Health and Safety - Technical Instruction

Health And Safety: Including instruction on hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases.

Board Approved Health & Safety Course (B&P 7389(a)): Including instruction on hazardous substances, basic labor laws, and physical and sexual assault awareness.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Laws & Regulations/Employee Rights/ Career Development	30 Hours	0 Hours
Cosmetology Chemistry	15 Hours	0 Hours
Health and Safety Anatomy	30 Hours	0 Hours

Electricity	5 Hours	0 Hours
Infection Control Microbiology	20 Hours	0 Hours

100 Hours Technical Instruction and Practical Procedures in Disinfection & Sanitation

Disinfection and Sanitation:
Including instruction on disinfection procedures to protect the health and safety of consumers as well as the technician and proper disinfection procedures for equipment used in establishments.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Disinfection andSanitation	20 Hours	100 Hours

350 Hours of Technical Instruction and Practical Training in Facials / Facial Makeup and Artificial Lashes

Skin Care: Including instruction on chemical and manual facials and massaging, stimulating, exfoliating, cleansing, or beautifying the face, scalp, neck, or body by the use of hands, esthetic devices, cosmetic products, antiseptics, lotions, tonics, or creams that do not result in the ablation or destruction of the live tissue.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Preparation, Facials - Manual, Chemical, Electrical/ Skin Analysis/ Client Consultation,Record Card, CPR & AED	90 Hours	180 Hours
Facial Makeup & Artificial Lashes	20 Hours	40 Hours

50 Hours of Technical Instruction and Practical Training in Hair Removal and Lash /Eyebrow Beautification

Hair Removal and Lash and Brow Beautification:
Including instruction on tinting and perming eyelashes and brows and applying eyelashes to any person, and includes removing superfluous hair from the body of any person by use of depilatories, tweezers, sugaring, nonprescription chemicals, or waxing, or by the use of devices and appliances of any kind or description, except by the use of lasers or light waves, which are commonly known as rays

Module	Technical Instruction Hours	Practical Training Oper. Hours
Hair Removal, Lash & Brow Beautification	15 Hours	35 Hours

Once the minimum required hours have been met, it is up to the school to determine what subject(s) they will allocate additional hours to meet the 400-hour requirement for the course.

Program Totals	**Technical Instruction Hours**	**Practical Training Oper. Hours**
	245 Hours	355 Hours

(8.a) HAIRSTYLING COURSE SYLLABUS
(Direct)

Cost: $9,500

Schedule: Monday - Friday; 9:00 AM - 3:30 PM

Prerequisites: Must be 18 years of age & have completed the 10th grade.

(8. f) Instruction Method: Theoretical and Practical Training and Practice.

(8. g) Grading Scale: 75% or Better written and Practical

(8. e)Completion Requirements: 600 Clock Hours & Practical hands on operations & assessment's.

(9.) Total Clock Hours: 30 hours / 5 Days in Person- Full Time
22.5 hours / 5 Days in Person- Part Time

(8. c)Business and Professions Code (B&P) Section 7363 (a) states:
The course of study for students enrolled in the Hairstyling course shall consist of six hundred (600) clock hours of technical instructional and practical operations covering all practices constituting the art hairstyling. Educational Goals: The Hairstyling course of study is designed to prepare students for the state licensing examination and for profitable employment as a Hairstylist (SOC#39.5012). A Hairstylist must be licensed to practice in the state of California.

100 Hours Health and Safety - Technical Instruction

Health And Safety: Including instruction on hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases.

Board Approved Health & Safety Course (B&P 7389(a)): Including instruction on hazardous substances, basic labor laws, and physical and sexual assault awareness.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Laws & Regulations/Employee Rights/ Career Development	20 Hours	0 Hours
Cosmetology Chemistry/ Electricity	25 Hours	0 Hours
Health & Safety/ Anatomy	30 Hours	0 Hours
Infection Control Microbiology	25 Hours	0 Hours

100 Hours Technical Instruction and Practical Procedures in Disinfection and Sanitation

Disinfection and Sanitation: Including instruction on disinfection procedures to protect the health and safety of consumers as well as the technician and proper disinfection procedures for equipment used in establishments.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Disinfection and Sanitation	20 Hours	100 Hours

400 Hours - Technical Instruction and Practical Operation Procedures In Hairstyling Hair Services

Hairstyling Services: including instruction on arranging, blow drying, cleansing, shampooing, nonmedical scalp care treatments, braiding, hair additions, nonsurgical hair replacement, wet & thermal curling, dressing, hair analysis, thermal waving, and nonchemical hair smoothing & straightening.

Haircutting Services: Hair Cutting shall include, but is not limited to, the following: hair analysis, techniques and procedures: Use of shears, razor (shaper), electrical clippers/trimmers, and thinning (tapering) shears for wet and dry cutting.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Client Consultation,Record Card (hair & skin), Hair Analysis, Wet / Thermal Hairstyling Scalp Care, Non-chemical Hair Smoothing Treatments	40 Hours	140 Hours
Hair Analysis, Wigs, Hair Additions	20 Hours	40 Hours
Hair Cutting	30 Hours	110 Hours

Once the minimum required hours have been met, it is up to the school to determine what subject(s) they will allocate additional hours to meet the 400-hour requirement for the course.

Program Totals	Technical Instruction Hours	Practical Training Oper. Hours
	360 Hours	640 Hours

(8. a) MANICURING COURSE SYLLABUS (Direct)

Cost: $4,500

Schedule: Monday - Friday; 9:00 AM - 3:30 PM

Prerequisites: Must be 18 years of age & have completed the 10th grade.

(8. f) Instruction Method: Theoretical and Practical Training and Practice.

(8. g) Grading Scale: 75% or Better written and Practical

(8. e) Completion Requirements: 400 Clock Hours & Practical hands on operations & assessment's.

(9.) Total Clock Hours: 30 hours / 5 Days in Person- Full Time
22.5 hours / 5 Days in Person- Part Time

(8. c) Nail Care Course Minimum Requirements Business and Professions Code (B&P) section 7365(a) states:

The course of study for students enrolled in the Manicuring course shall consist of four hundred (400) clock hours of technical instructional and practical operations covering all practices constituting the art of manicuring. Educational Goals: The Manicuring course of study is designed to prepare students for the state licensing examination and for profitable employment as a Manicurist (SOC#39.5092). A Manicurist must be licensed to practice in the state of California.

100 Hours Health and Safety - Technical Instruction

Health And Safety: Including instruction on hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases.
Board Approved Health & Safety Course (B&P 7389(a)): Including instruction on hazardous substances, basic labor laws, and physical and sexual assault awareness.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Laws & Regulations/Employee Rights/ Career Development	30 Hours	0 Hours
Cosmetology Chemistry	15 Hours	0 Hours
Health & Safety Anatomy	30 Hours	0 Hours
Electricity	5 Hours	0 Hours
Infection Control Microbiology	20 Hours	0 Hours

100 Hours in Technical and Practical Procedures in Sanitation and Disinfection

Disinfection and Sanitation: Including instruction on disinfection procedures to protect the health and safety of consumers as well as the technician and proper disinfection procedures for equipment used in establishments.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Disinfection and Sanitation	20 Hours	100 Hours

200 Hours of Technical Instruction and Practical Training in Manicuring, Pedicuring, and Artificial Nail Services

Including instruction on water and oil manicures, hand and arm massage, foot and ankle massage, nail analysis, and artificial nail services, including, but not limited to, acrylic, liquid and powder brush-On's, dip, tips, wraps, and repairs.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Nail Analysis, Client Consultation/Record Card, Manicure Water & Oil/ Pedicure	30 Hours	50 Hours
Artificial Nails Acrylic Liquid & Powder Brush-on/Artificial Nail Tips, Wraps & Repairs, UV Gels	30 Hours	90 Hours

Once the minimum required hours have been met, it is up to the school to determine what subject(s) they will allocate additional hours to meet the 400-hour requirement for the course.

Program Totals	Technical Instruction Hours	Practical Training Oper. Hours
	180 Hours	220 Hours

(8. a) COSMETOLOGY COURSE SYLLABUS
Distance Education

Cost: $16,900

Schedule: Monday - Friday; 9:00 AM - 3:30 PM

(8. b) Prerequisites: Must be 18 years of age & have completed the 10th grade.

(8. f) Instruction Method: Theoretical and Practical Training and Practice.

(8. g) Grading Scale: 75% or Better written and Practical

(8. e) Completion Requirements: 1000 Clock Hours & Practical hands on operations & assessment's.

(9.) Total Clock Hours: 30 hours / 5 Days in Person- Full Time
22.5 hours / 5 Days in Person- Part Time

(8. c) Business and Professions Code (B&P) Section 7362.5 (a) states:
The course of study for students enrolled in the Cosmetology course shall consist of one thousand (1,000) clock hours of technical instructional and practical operations covering all practices constituting the art of cosmetology. Educational Goals: The Cosmetology course of study is designed to prepare students for the state licensing examination and for profitable employment as a Cosmetologist (SOC #39.5012). A Cosmetologist must be licensed to practice in the state of California.

(8. d) Educational Objective

The cosmetology course is designed to prepare students for the state licensing examination and for profitable emplolyment as a cosmetologist. The knowlesdge and skills will prepare license students to work as a hair dresser salon, manager, salon owner, skin and nail care, and as a product demonstrator. Also, to aquire the knowledge of the laws and the rules, regulating th ebeauty industy.

Pursuant to B&P 7362.5 © the curriculum for a cosmetology course shall, at a minimum, include technical and practical instruction in the following areas:

100 Hours Health and Safety – Technical Instruction

Health And Safety: Including instruction on hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases.

Board Approved Health & Safety Course (B&P 7389(a)): Including instruction on hazardous substances, basic labor laws, and physical and sexual assault awareness.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Laws & Regulations/Employee Rights/ Career Development	30 Hours	0 Hours
Cosmetology Chemistry	15 Hours	0 Hours
Health and Safety Anatomy	30 Hours	0 Hours
Electricity	5 Hours	0 Hours
Infection Control Microbiology	20 Hours	0 Hours

100 Hours Technical Instruction & Practical Procedures in Disinfection and Sanitation

Disinfection and Sanitation: Including instruction on disinfection procedures to protect the health and safety of consumers as well as the technician and proper disinfection procedures for equipment used in establishments.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Disinfection andSanitation	20 Hours	100 Hours

500 Hours - Technical Instruction and Practical Procedures Hairstyling and Chemical Hair Services

Chemical Hair Services: Including instruction on coloring, straightening, waving, bleaching, hair analysis, predisposition and strand tests, safety precautions, formula mixing, and the use of dye removers.

Hairstyling Services: Including instruction on arranging, blow drying, cleansing, curling, dressing, hair analysis, shampooing, waving, and nonchemical straightening, and hair cutting, including the use of shears, razors, electrical clippers and trimmers, and thinning shears, for wet and dry cutting.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Client Consultation/Record Card (hair, skin, & nails)	10 Hours	20 Hours
Wet & Thermal Hairstyling/Scalp Care	25 Hours	100 Hours
Hair Analysis/Permanent Waving and Chemical Straightening	25 Hours	60 Hours

Hair Analysis/ PD Testing/ Hair Coloring and Bleaching	60 Hours	70 Hours
Hair Cutting	20 Hours	90 Hours

150 Hours - Esthetics

Esthetics: Including instruction on chemical and manual facials and massaging, stimulating, exfoliating, cleansing, or beautifying the face, scalp, neck, or body by the use of hands, esthetic devices, cosmetic products, antiseptics, lotions, tonics, or creams that do not result in the ablation or destruction of the live tissue.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Facials - Manual, Chemical, Electrical	35 Hours	70 Hours
Hair Removal/ Lash and Brow Beautification/Facial Make-up	30 Hours	55 Hours

100 Hours - Manicuring

Manicuring: Including instruction on water and oil manicures, hand and arm massage, foot and ankle massage, nail analysis, and artificial nail services, including, but not limited to, acrylic, liquid and powder brush-ons, dip, tips, wraps, and repairs.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Nail Analysis/ Manicure/ Pedicure	35 Hours	70 Hours
Acrylics-Liquid/Powder Nail Brush-on/ Artificial Nail Tips Wraps, Repairs, UV Gels	30 Hours	55 Hours

Once the minimum required hours have been met, it is up to the school to determine what subject(s) they will allocate additional hours to meet the 400-hour requirement for the course.

Program Totals	Technical Instruction Hours	Practical Training Oper. Hours
	360 Hours	640 Hours

(8.a) ESTHETICS COURSE SYLLABUS
Distance Education

Cost: $10,900

Schedule: Monday - Friday; 9:00 AM - 3:30 PM

(8. b) Prerequisites: Must be 18 years of age & have completed the 10th grade.

(8. f) Instruction Method: Theoretical and Practical Training and Practice.

(8. g) Grading Scale: 75% or Better written and Practical

(8. e) Completion Requirements: 600 Clock Hours & Practical hands on operations & assessment's.

(9.) Total Clock Hours: 30 hours / 5 Days in Person- Full Time
22.5 hours / 5 Days in Person- Part Time
18 hours / 3 Days in Person- Part Time

(8. c) Business and Professions Code (B&P) section 7364(a) states
The course of study for students enrolled in the Esthetics course shall consist of six hundred (600) clock hours of technical instructional and practical operations covering all practices constituting the art of skin care. Educational Goals: The Esthetics course of study is designed to prepare students for the state licensing examination and for profitable employment as an Esthetician (SOC #39.5094). A Esthetician must be licensed to practice in the state of California.

Pursuant to B&P 7364(b) the curriculum for a skin care course shall, at a minimum, include MINIMUM HOURS technical and practical instruction in the following areas:

100 Hours Health and Safety - Technical Instruction

Health And Safety: Including instruction on hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases.

Board Approved Health & Safety Course (B&P 7389(a)): Including instruction on hazardous substances, basic labor laws, and physical and sexual assault awareness.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Laws & Regulations/Employee Rights/ Career Development	30 Hours	0 Hours
Cosmetology Chemistry	15 Hours	0 Hours
Health and Safety Anatomy	30 Hours	0 Hours

Electricity	5 Hours	0 Hours
Infection Control Microbiology	20 Hours	0 Hours

100 Hours Technical Instruction and Practical Procedures in Disinfection & Sanitation

Disinfection and Sanitation:
Including instruction on disinfection procedures to protect the health and safety of consumers as well as the technician and proper disinfection procedures for equipment used in establishments.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Disinfection andSanitation	20 Hours	100 Hours

350 Hours of Technical Instruction and Practical Training in Facials / Facial Makeup and Artificial Lashes

Skin Care: Including instruction on chemical and manual facials and massaging, stimulating, exfoliating, cleansing, or beautifying the face, scalp, neck, or body by the use of hands, esthetic devices, cosmetic products, antiseptics, lotions, tonics, or creams that do not result in the ablation or destruction of the live tissue.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Preparation, Facials - Manual, Chemical, Electrical/ Skin Analysis/ Client Consultation,Record Card, CPR & AED	90 Hours	180 Hours
Facial Makeup & Artificial Lashes	20 Hours	40 Hours

50 Hours of Technical Instruction and Practical Training in Hair Removal and Lash /Eyebrow Beautification

Hair Removal and Lash and Brow Beautification:
Including instruction on tinting and perming eyelashes and brows and applying eyelashes to any person, and includes removing superfluous hair from the body of any person by use of depilatories, tweezers, sugaring, nonprescription chemicals, or waxing, or by the use of devices and appliances of any kind or description, except by the use of lasers or light waves, which are commonly known as rays

Module	Technical Instruction Hours	Practical Training Oper. Hours
Hair Removal, Lash & Brow Beautification	15 Hours	35 Hours

Once the minimum required hours have been met, it is up to the school to determine what subject(s) they will allocate additional hours to meet the 400-hour requirement for the course.

Program Totals	**Technical Instruction Hours**	**Practical Training Oper. Hours**
	245 Hours	355 Hours

(8.a) HAIRSTYLING COURSE SYLLABUS
Distance Education

Cost: $9,500

Schedule: Monday - Friday; 9:00 AM - 3:30 PM

Prerequisites: Must be 18 years of age & have completed the 10th grade.

(8. f) Instruction Method: Theoretical and Practical Training and Practice.

(8. g) Grading Scale: 75% or Better written and Practical

(8. e)Completion Requirements: 600 Clock Hours & Practical hands on operations & assessment's.

(9.) Total Clock Hours: 30 hours / 5 Days in Person- Full Time
22.5 hours / 5 Days in Person- Part Time

(8. c)Business and Professions Code (B&P) Section 7363 (a) states:
The course of study for students enrolled in the Hairstyling course shall consist of six hundred (600) clock hours of technical instructional and practical operations covering all practices constituting the art hairstyling. Educational Goals: The Hairstyling course of study is designed to prepare students for the state licensing examination and for profitable employment as a Hairstylist (SOC#39.5012). A Hairstylist must be licensed to practice in the state of California.

100 Hours Health and Safety - Technical Instruction

Health And Safety: Including instruction on hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases.

Board Approved Health & Safety Course (B&P 7389(a)): Including instruction on hazardous substances, basic labor laws, and physical and sexual assault awareness.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Laws & Regulations/Employee Rights/ Career Development	20 Hours	0 Hours
Cosmetology Chemistry/ Electricity	25 Hours	0 Hours
Health & Safety/ Anatomy	30 Hours	0 Hours
Infection Control Microbiology	25 Hours	0 Hours

100 Hours Technical Instruction and Practical Procedures in Disinfection and Sanitation

Disinfection and Sanitation: Including instruction on disinfection procedures to protect the health and safety of consumers as well as the technician and proper disinfection procedures for equipment used in establishments.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Disinfection and Sanitation	20 Hours	100 Hours

400 Hours - Technical Instruction and Practical Operation Procedures In Hairstyling Hair Services

Hairstyling Services: including instruction on arranging, blow drying, cleansing, shampooing, nonmedical scalp care treatments, braiding, hair additions, nonsurgical hair replacement, wet & thermal curling, dressing, hair analysis, thermal waving, and nonchemical hair smoothing & straightening.

Haircutting Services: Hair Cutting shall include, but is not limited to, the following: hair analysis, techniques and procedures: Use of shears, razor (shaper), electrical clippers/trimmers, and thinning (tapering) shears for wet and dry cutting.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Client Consultation,Record Card (hair & skin), Hair Analysis, Wet / Thermal Hairstyling Scalp Care, Non-chemical Hair Smoothing Treatments	40 Hours	140 Hours
Hair Analysis, Wigs, Hair Additions	20 Hours	40 Hours
Hair Cutting	30 Hours	110 Hours

Once the minimum required hours have been met, it is up to the school to determine what subject(s) they will allocate additional hours to meet the 400-hour requirement for the course.

Program Totals	Technical Instruction Hours	Practical Training Oper. Hours
	360 Hours	640 Hours

(8. a) MANICURING COURSE SYLLABUS
Distance Education

Cost: $4,500

Schedule: Monday - Friday; 9:00 AM - 3:30 PM

Prerequisites: Must be 18 years of age & have completed the 10th grade.

(8. f) Instruction Method: Theoretical and Practical Training and Practice.

(8. g) Grading Scale: 75% or Better written and Practical

(8. e) Completion Requirements: 400 Clock Hours & Practical hands on operations & assessment's.

(9.) Total Clock Hours: 30 hours / 5 Days in Person- Full Time
22.5 hours / 5 Days in Person- Part Time

(8. c) Nail Care Course Minimum Requirements Business and Professions Code (B&P) section 7365(a) states:

The course of study for students enrolled in the Manicuring course shall consist of four hundred (400) clock hours of technical instructional and practical operations covering all practices constituting the art of manicuring. Educational Goals: The Manicuring course of study is designed to prepare students for the state licensing examination and for profitable employment as a Manicurist (SOC#39.5092). A Manicurist must be licensed to practice in the state of California.

100 Hours Health and Safety - Technical Instruction

Health And Safety: Including instruction on hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases.
Board Approved Health & Safety Course (B&P 7389(a)): Including instruction on hazardous substances, basic labor laws, and physical and sexual assault awareness.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Laws & Regulations/Employee Rights/ Career Development	30 Hours	0 Hours
Cosmetology Chemistry	15 Hours	0 Hours
Health & Safety Anatomy	30 Hours	0 Hours
Electricity	5 Hours	0 Hours
Infection Control Microbiology	20 Hours	0 Hours

100 Hours in Technical and Practical Procedures in Sanitation and Disinfection

Disinfection and Sanitation: Including instruction on disinfection procedures to protect the health and safety of consumers as well as the technician and proper disinfection procedures for equipment used in establishments.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Disinfection and Sanitation	20 Hours	100 Hours

200 Hours of Technical Instruction and Practical Training in Manicuring, Pedicuring, and Artificial Nail Services

Including instruction on water and oil manicures, hand and arm massage, foot and ankle massage, nail analysis, and artificial nail services, including, but not limited to, acrylic, liquid and powder brush-On's, dip, tips, wraps, and repairs.

Module	Technical Instruction Hours	Practical Training Oper. Hours
Nail Analysis, Client Consultation/Record Card, Manicure Water & Oil/ Pedicure	30 Hours	50 Hours
Artificial Nails Acrylic Liquid & Powder Brush-on/Artificial Nail Tips, Wraps & Repairs, UV Gels	30 Hours	90 Hours

Once the minimum required hours have been met, it is up to the school to determine what subject(s) they will allocate additional hours to meet the 400-hour requirement for the course.

Program Totals	Technical Instruction Hours	Practical Training Oper. Hours
	180 Hours	220 Hours

Microblading Course Syllabus

Schedule:	Monday -Friday, night classes available
Cost:	$3,000 *Supplies $1,200**
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions.
Grading Scale:	Pass/Fail
Completion Requirements:	Successful work on model, and completion of coursework.
Total Clock Hours:	30 hours / 5 Days in Person
Model:	1 Guaranteed

Also referred to as the Microblading and Shading Course, this class is designed to introduce students to microblading and manual shading. Didactic lessons in core theoretical concepts like color theory and skin theory are taught by qualified instructors. We have the combined knowledge to bestow upon you insightful tips and tricks in this 5-day course. You will learn the art of manual hair strokes as well as the capacity to add depth and shading within the brow using both the handheld tool.

Students who participate in this course may elect to participate in our Mentorship/Chair Rental Program.

A certificate is granted on the last day of class and awarded on full completion of the program.

In order to offer all students the greatest flexibility to help them achieve their goals, this class is also eligible for our 3 Class Bundle offer.

Elite does not provide ESL services.

Educational Outcomes

You will learn:

- Microblading techniques
- Skin theory
- Shading
- Contraindications
- Manual shading Blades
- Disposable microblading
- Blade angles
- Pen techniques
- Blade types and styles
- Brow Mapping
- Hand placement
- Brow shaping
- Proper skin depth
- Stretching of the skin
- Skin texture
- Color theory
- Undertone
- Tray Set Up
- Health Department Insurance
- Steps into social media marketing

Microblading Kit (included in the cost of the course): Students enrolled in this course will receive a kit containing an assortment of blades, pigments, pencils, tools, practice materials, and 5 client set ups. This kit does not include numbing cream, or sanitization equipment. (**an additional $1,200.00 worth of supplies is added on the overall program price for WIOA participant(s) to start their own business)

Advanced Microblading Course Syllabus

Schedule:	Monday - Friday 9:00am-3:00pm
Cost:	$2,000
Prerequisites:	Microblading & Shading Course
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Successful completion of coursework.
Total Clock Hours:	15 hours/ 3 Days in Person
Model:	Demo performed by instructor, but no guaranteed model for students.

In order to enroll in this course, students will have already taken Basics of Microblading & Shading as a prerequisite. Students will learn to master the art of Advanced Microblading. We will discuss color selection in depth, the anatomy of the skin, different types of complexions, contraindications that would make the procedure difficult, and proper stroke technique. (Method of instruction is direct)

Students who participate in this course may elect to participate in our Mentorship/Chair Rental Program.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Who are the Ideal Clients
- Allergies
- Forms and Documents
- Client Consultations
- Contraindications
- Face Shapes
- Brow Mapping and Shaping
- Stroke techniques
- Color Theory
- Color Correction
- Pigments - Water, Oil, Alcohol
- Skintone
- Undertone
- Skin Types - Dry, Normal, Oily
- Blade Breakdown
- Touch Up
- Procedure Area
- Infection Prevention & Control

Advanced Microblading Kit (included in the cost of the course):
Students enrolled in this course will receive a kit containing an assortment of blades, advanced tools, advanced practice materials, and 5 client set ups. This kit does not include numbing cream, or sanitization equipment.

Microblading Instructor Course Syllabus

Schedule:	Monday - Friday 9:00am-3:00pm
Cost:	$3,500
Prerequisites:	Microblading & Shading Course
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Successful completion of coursework.
Total Clock Hours:	37 hours/ 6 Days in Person
Model:	Demo performed

In order to enroll in this course, students will have already taken Basics of Microblading & Shading as a prerequisite. Students will learn to master the art of Advanced Microblading. We will discuss color selection in depth, the anatomy of the skin, different types of complexions, contraindications that would make the procedure difficult, and proper stroke technique. (Method of instruction is direct)

Students who participate in this course may elect to participate in our Mentorship/Chair Rental Program.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Who are the Ideal Clients
- Allergies
- Forms and Documents
- Client Consultations
- Contraindications
- Face Shapes
- Brow Mapping and Shaping
- Stroke techniques
- Color Theory
- Color Correction
- Pigments - Water, Oil, Alcohol
- Skintone
- Undertone
- Skin Types - Dry, Normal, Oily
- Blade Breakdown
- Touch Up
- Procedure Area
- Infection Prevention & Control

Instructor Microblading Kit (included in the cost of the course):
Students enrolled in this course will receive a kit containing an assortment of blades, advanced tools, advanced practice materials, and 5 client set ups. This kit does not include numbing cream, or sanitization equipment.

Powder & Ombre Brow Course Syllabus

Schedule:	Monday - Friday 9:00am-3:00pm
Cost:	$2,500
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions.
Grading Scale:	Pass/Fail
Completion Requirements:	Successful work on model, and completion of coursework.
Total Clock Hours:	20 hours / 4 Days in Person
Model:	1 Guaranteed

This beginner-friendly course will teach you how to create flawless ombre and combo brows using a digital permanent makeup machine. A semi-advanced permanent makeup course catered for those looking to expand their services. You will master powder brows and ombré brows.
In this course you will learn the exact method to create a beautiful powder and ombré brow. You will learn all the fundamentals of permanent makeup including shaping, color theory, skin theory and more as well as business techniques to professionally market this service. This class is welcome to beginners and intermediates in permanent makeup. If you are looking to expand your skill set as an artist, this is the class for you.

Students who participate in this course may elect to participate in our Mentorship/Chair Rental Program.

A certificate is granted on the last day of class and awarded on full completion of the program.

In order to offer all students the greatest flexibility to help them achieve their goals, this class is also eligible for our 3 Class Bundle offer.

Educational Outcomes

You will learn:

- Ombre brows
- Camouflage
- Powder brows
- Shading
- Shape correction
- Digital cosmetic tattoo
- Color Correction
- Machine Techniques
- Skin theory
- Needles
- Tray setup
- Shaping
- Health department Worksheets and
- Silicone skin sheets/ hands-on practice
- Practice Depth
- Practice Angles
- Practice Pressure

Powder/Ombre Brow Kit (included in the cost of the course):
Students enrolled in this course will receive a kit containing a digital permanent makeup machine, practice materials, and 5 client set ups. This kit does not include numbing cream, or sanitization equipment.

Nanobrows Course Syllabus

Schedule:	Monday - Friday 9:00am-3:00pm
Cost:	$2,500
Prerequisites:	Completing Microblading
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Successful completion of coursework.
Total Clock Hours:	15 hours/ 3 Days in Person
Model:	Demo performed by instructor, but no guaranteed model for students.

In this course, students will learn to master the art of Nanobrows. We will discuss color theory, the anatomy of the skin, contraindications that would make the procedure difficult, and proper technique. We will explain proper implantation depth, correct hair stroke patterns, & proper mapping/shading for specific face shapes. The course concludes with a dive into marketing, branding, and business practices.

Students who participate in this course may elect to participate in our Mentorship/Chair Rental Program.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Basics of Nanobrows
- Needle Breakdown
- Practice
- Hair Stroke Patterns
- Skin Anatomy
- Undertones vs. Skin Tones
- Picking Correct Pigments
- Pigment Composition
- Consultation, Before & Aftercare
- Procedure, Tips, & Tricks
- Face Shapes/Mapping
- Important Forms & Documents
- Infection Prevention & Control Plan
- Work Station Set Up

Nanobrow Kit (included in the cost of the course):
Students enrolled in this course will receive a kit containing a digital permanent makeup machine, practice materials, and 5 client set ups. This kit does not include numbing cream, or sanitization equipment.

Lip Blushing Course Syllabus

Schedule:	Monday - Friday 9:00am -3:00pm
Cost:	$2,500
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions.
Grading Scale:	Pass/Fail
Completion Requirements:	Successful work on model, and completion of coursework.
Total Clock Hours:	20 hours / 4 Days in Person
Model:	1 Guaranteed

This course covers the exact method to create a beautiful full lip blush and lip liner. This class is welcome to beginners and intermediates in permanent makeup. If you are looking to expand your skill set as an artist, this is the class for you. You will learn all the fundamentals of permanent makeup as well as business techniques to help you market lip blushing correctly. Students who participate in this course may elect to participate in our Mentorship Program.

Students who participate in this course may elect to participate in our Mentorship/Chair Rental Program.

A certificate is granted on the last day of class and awarded on full completion of the program.

In order to offer all students the greatest flexibility to help them achieve their goals, this class is also eligible for our 3 Class Bundle offer.

Educational Outcomes

You will learn:

- Lip Blushing Techniques
- Skin Theory
- Skin Texture
- Lip Liner Techniques
- Contraindications
- Color Theory
- Disposable Needle
- Needle Knowledge
- Undertone
- Pen Techniques
- Needle Angles
- Tray Set Up
- Lip Mapping
- Needle Types & Styles
- Health Department
- Lip Shaping
- Hand Placement
- Insurance
- Proper Skin Depth
- Steps Into Social Media
- Stretching of the Skin Marketing

Lip Blushing Kit (included in the cost of the course):
Students enrolled in this course will receive a kit containing a digital permanent makeup machine, an assortment of needles, pigments, pencils, tools, practice materials, and 5 client set ups. This kit does not include numbing cream, or sanitization equipment.

Advanced Lip Blushing Course Syllabus

Schedule:	Monday -Friday 9:00am-3:00pm
Cost:	$2,000
Prerequisites:	Previous experience with a digital permanent makeup machine.
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Successful completion of coursework.
Total Clock Hours:	10 hours / 2 Days in Person
Model:	Demo performed by instructor, but no guaranteed model for students.

In this course, students will learn to master the art of Lip Blushing. We will discuss color theory, the anatomy of the skin, contraindications that would make the procedure difficult, and proper technique. We will explain proper implantation depth, correct stroke patterns, & proper mapping/shading for specific lip shapes. The course concludes with a dive into marketing, branding, and business practices.

Students who participate in this course may elect to participate in our Mentorship/Chair Rental Program.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Who are the Ideal Clients?
- Allergies
- Forms and Documents
- Client Consultation
- Contraindications
- Lip Shapes
- Lip Mapping & Shaping
- Machine Techniques
- Color Theory
- Skin tone vs. Undertone
- Lip Liner with Shading
- Aquarelle Lip Blushing
- Touch Up
- Procedure Area
- Infection Prevention & Control

Advanced Lip Blushing Kit (included in the cost of the course):
Students enrolled in this course will receive a kit containing our premium digital permanent makeup machine, an assortment of needles, pigments, pencils, advanced tools, advanced practice materials, and 5 client set ups. This kit does not include numbing cream, or sanitization equipment.

Eyeliner Course Syllabus

Schedule:	Monday - Friday 9:00am-3:00pm
Cost:	$2,500
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions.
Grading Scale:	Pass/Fail
Completion Requirements:	Successful work on model, and completion of coursework.
Total Clock Hours:	15 hours / 3 Days in Person
Model:	1 Guaranteed

This course will teach you the exact method to create a perfect eyeliner. You will learn to create beautiful winged liners as well as lash line enhancements. Whether you are a beginner or intermediate in permanent makeup, this course will prepare you to begin offering the service right after completing the course.

If you are looking to expand your skill set as an artist, this is also the class for you. This course will also cover business techniques to help you market the service correctly.

Students who participate in this course may elect to participate in our Mentorship Program.

A certificate is granted on the last day of class and awarded on full completion of the program.

In order to offer all students the greatest flexibility to help them achieve their goals, this class is also eligible for our 3 Class Bundle offer.

Educational Outcomes

You will learn:

- Eyeliner techniques
- Skin theory
- Lash-line technique
- Contraindications
- Disposable needle
- Needle knowledge
- Pen techniques
- Needle angles
- Different eye shapes
- Needle types and styles
- Different liner shapes
- Hand placement
- Proper skin depth
- Stretching of the skin
- Skin texture
- Color theory
- Undertone
- Tray Set Up
- Health Department Insurance
- Steps into social media marketing

Eyeliner Kit (included in the cost of the course):
Students enrolled in this course will receive a kit containing a digital permanent makeup machine, an assortment of needles, pigments, pencils, tools, practice materials, and 5 client set ups. This kit does not include numbing cream, or sanitization equipment.

Semi-Permanent Eyeshadow Course Syllabus

Schedule:	Monday - Tuesday
Cost:	$2,500
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions.
Grading Scale:	Pass/Fail
Completion Requirements:	Successful work on model, and completion of coursework.
Total Clock Hours:	15 hours / 3 Days in Person
Model:	1 Guaranteed

This course will teach you the exact method to create a perfect eye shadowing effect. You will learn to create beautiful shaded eyes as well as lash line enhancements. Whether you are a beginner or intermediate in permanent makeup, this course will prepare you to begin offering the service right after completing the course.

If you are looking to expand your skill set as an artist, this is also the class for you. You are however, required to have already taken the Powder/Ombre Course. This course will also cover business techniques to help you market the service correctly.

Students who participate in this course may elect to participate in our Mentorship Program.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Eyeshadowing techniques
- Skin theory
- Lash-line technique
- Contraindications
- Disposable needle and
- Needle knowledge
- Pen techniques
- Needle angles
- Different eye shapes
- Needle types and styles
- Different liner shapes
- Hand placement
- Proper skin depth
- Stretching of the skin
- Skin texture
- Color theory
- Undertone
- Tray Set Up
- Health Department Insurance
- Steps into social media marketing

Eyeshadow Kit (included in the cost of the course):
Students enrolled in this course will receive a kit containing a digital permanent makeup machine, an assortment of needles, pigments, pencils, tools, practice materials, and 5 client set ups. This kit does not include numbing cream, or sanitization equipment.

Paramedical Course Syllabus

Schedule:	Wednesday - Friday
Cost:	$3,000
Prerequisites:	Previous experience with a digital permanent makeup machine.
Instructional Method:	Verbal lessons and practical training sessions.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	15 hours / 3 Days in Person
Model:	Demo performed by instructor, but no guaranteed model for students.

This 3-day Certificate Course will teach the professional permanent makeup artist advanced techniques utilizing the cosmetic tattoo machine. Oftentimes referred to as “clinical permanent makeup”, these techniques allow you to work with clients who suffer from cancer, surgery scarring, vitiligo and areola pigmentation. This is a treatment that can bring enormous relief to clients who have been struggling with confidence due to these unfortunate, very common ailments.

A certificate is granted on the last day of class and awarded on full completion of the program.

In order to offer all students the greatest flexibility to help them achieve their goals, this class is also eligible for our 3 Class Bundle offer.

Educational Outcomes

You will learn:

- Digital cosmetic
- tattoo machine
- techniques
- Scar softening and camouflage
- Areola measurements
- Shape and sizing
- Color matching
- Color theory
- Skin theory
- Angles and pressure
- Mixing techniques
- Tray setup
- Complexion
- Protocol
- Contraindications
- Health Department
- Machines
- Needles

Paramedical Kit (included with cost of course):
Students enrolled in this course will receive a kit containing a digital permanent makeup machine, practice materials, and 5 client set ups. This kit does not include numbing cream, or sanitization equipment.

Scalp Micropigmentation Course Syllabus

Schedule:	Wednesday-Friday
Cost:	$3,500
Prerequisites:	Previous experience with a digital permanent makeup machine. Verbal
Instructional Method:	lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	20 hours / 4 Days in Person
Model:	Demo performed by instructor, 1 guaranteed model for students.

Scalp Micropigmentation is done with small dots of pigment implanted into the skin with a very thin needle on a tattoo machine. The dots are the exact same size as the hair follicle making it nearly impossible to tell the difference between the real hair and the SMP. In this course, we will discuss the benefits of this revolutionary procedure, the anatomy of the skin, contraindications that would make the procedure difficult, and proper technique. The course concludes with a dive into marketing, branding, and business practices.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Introduction to SMP
- Anatomy of the Skin
- Why Baldness Happens
- Types of Hairlines
- Face Shapes
- Best Methods
- Mapping for SMP
- Dot Patterns
- Dot Practice
- How to use SMP Equipment
- Pigments
- Workstation Set Up
- Infection Prevention
- Practice Using Melon + SMP Machine
- Business Practices
- Marketing
- Branding
- Social Media
- Final Exam

SMP Kit (included with cost of course):
Students enrolled in this course will receive a kit containing a digital SMP machine, 1 bottle of SMP pigment, practice materials, and 5 client set ups. This kit does not include sanitization equipment.

Tattoo Removal Course Syllabus

Schedule:	Friday
Cost:	$1,000
Prerequisites:	Previous experience with a digital permanent makeup machine.
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	8 hours / 1 Days in Person
Model:	Demo performed by instructor, but no guaranteed model for students.

This course examines the benefits of PMU pigment removal and instructs students on how to effectively use the PMU pen, needle cartridges, and appropriate serums to remove pigment. We will discuss the anatomy of the skin, contraindications that would make the procedure difficult, and proper technique. The course concludes with a dive into marketing, branding, and business practices.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Terms and Definitions
- Who is Our Client?
- Forms and Documents
- Allergies
- Pre-care and Aftercare
- Skin Anatomy
- Numbing
- Tray Set Up and Breakdown
- Machine and Cartridges
- Procedure Videos
- Marketing, Branding, & Business Practices

Tattoo Removal Kit (included with cost of course):
Students enrolled in this course will receive a kit containing one bottle of saline solution & practice materials. This kit does not include a permanent make up machine, numbing cream, or sanitization equipment.

Mapping Course Syllabus

Schedule:	Thursday
Cost:	$600
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	5 hours / 1 Days in Person
Model:	At least 1 guaranteed model for students, potentially more.

In this one day course, students will learn to master the art of eyebrow mapping. We will discuss the basics of mapping, different face shapes, women's vs men's mapping, & how to use specific tools to find the perfect symmetry. We will explain all the different tools and which ones are better for measuring certain points. (Method of instruction is direct)

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Basics of Eyebrow Mapping
- Face Shapes
- Women's Mapping
- Practice
- Men's Mapping
- Practice
- Golden Ratio
- Brow Ruler
- Documents
- Contraindications

Mapping Kit (included with cost of course):
Students enrolled in this course will receive a kit containing a brow ruler, brow caliper, golden ratio ruler, mapping string, brow pencil, & surgical marker. This kit does not include numbing cream, or sanitization equipment.

The Art of Threading Course Syllabus

Schedule:	Friday
Cost:	$900
Prerequisites:	None. Verbal lessons and practical training sessions. English instruction only.
Instructional Method:	
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	15 hours/ 3 Days in Person
Model:	Demo performed by instructor, but no guaranteed model for students.

This 1-day Certificate Course will teach threading, which is an alternative to other forms of hair removal. In this course, we will discuss the history of this ancient hair removal technique, different face shapes, contraindications that would make the procedure difficult, and proper technique. The course concludes with a dive into marketing, branding, and business practices.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- History of Threading
- Basics of Threading
- Face Shapes
- Pre Care & After Care Instructions
- Advantages & Disadvantages of Threading
- Business Practices
- Marketing
- Branding & Social Media
- Final Exam

Threading Kit (included with cost of course):
Students enrolled in this course will receive a kit containing a roll of cotton thread, tweezers, & brow scissors. This kit does not include sanitization equipment.

Fibroblast Course Syllabus

Schedule:	Wednesday
Cost:	$3,000
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	10 hours / 2 Days in Person
Model:	Demo performed by instructor, but no guaranteed model for students.

This course examines the benefits of Plasma Fibroblast therapy and instructs students on how to effectively use the Plamere Plasma Pen to perform this revolutionary cosmetic procedure. We will discuss the nature of plasma, the anatomy of the skin, contraindications that would make the procedure difficult, and proper technique. The course concludes with a dive into marketing, branding, and business practices.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Introduction to Fibroblast
- Anatomy of the Skin
- How Fibroblast Affects Skin Cells
- Utilizing the Plamere Plasma Pen
- Tray/Work Station Set-UP
- Infection Prevention
- Video Demonstrations
- How to Fibroblast using Needle Tip
- Before & Aftercare
- Contraindications
- Practice
- Business Practices
- Marketing
- Branding & Social Media
- Final Exam

Fibroblast Kit (included with cost of course):
Students enrolled in this course will receive a kit containing a plamere plasma pen device, the only device approved by the FDA. This kit does not include numbing cream, or sanitization equipment.

Collagen Rejuvenation Therapy Course Syllabus

Schedule:	Thursday
Cost:	$1700
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	10 hours / 2 Days in Person
Model:	Demo performed by instructor, 1 guaranteed model for students.

This course examines the benefits of Skin Needling and instructs students on how to effectively use the Skin Needling pen, needle cartridges, and appropriate serums to use on their clients' skin. We will discuss the anatomy of the skin, contraindications that would make the procedure difficult, and proper technique. The course concludes with a dive into marketing, branding, and business practices.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Terms and Definitions
- Who is Our Client
- Forms and Documents
- Allergies
- Pre-care & Aftercare
- Skin Anatomy
- Numbing
- Tray Set Up and Breakdown
- Machine and Cartridges
- Procedure Videos
- Marketing
- Branding
- Business Practices

Collagen Rejuvenation Therapy Kit (included with cost of course):
Students enrolled in this course will receive a kit containing a Dr Pen Microneedling pen, the only device approved by the FDA. This kit does not include numbing cream, or sanitization equipment.

Non-Invasive Body Contouring Course Syllabus

Schedule:	Monday-Tuesday
Cost:	$2,900
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	10 hours / 2 Days in Person
Model:	Demo performed by instructor, but no guaranteed model for students.

In this course, students will learn to master the art of non-invasive body contouring. We will discuss different types of non-invasive body contouring, the anatomy of the body and skin, contraindications that would make the procedure difficult, and proper techniques. The course concludes with a dive into marketing, branding, and business practices.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Introduction
- Anatomy of the Body & Skin
- Lymphatic System
- Candidates & Medical Intake
- Contraindications
- Pre-Care & HIPAA
- Business Legalities
- Non-Invasive Body Contouring
- Ultrasonic Cavitation
- Cavitation
- Radio Frequency
- Vacuum Therapy
- Gluteus Anatomy
- Cupping
- Low Level Light Therapy
- Hip Dips
- Performing Treatments
- Equipment
- Laser Lipo
- 2 Zone Sauna
- Wood Therapy
- Hands-On Training

Non-Invasive Body Contouring Kit (included with cost of course):
Students enrolled in this course will receive a kit containing a body contouring machine, the only one approved by the FDA along with ultrasound jelly. This kit does not include sanitization equipment.

Classic and Volume Eyelash Extensions Course Syllabus

Schedule:	Friday 9:00-3:00pm
Cost:	$1300
Prerequisites:	Esthetician or Cosmetology License
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	8 hours / 1 Day in Person
Model:	1 guaranteed.

In this comprehensive program, you will learn the skills and techniques necessary to become a successful eyelash extension artist. Whether you are just starting out in the beauty industry or looking to expand your skill set, this course will provide you with the knowledge and hands-on experience needed to excel in this exciting field. We will cover everything from the basics of lash anatomy to the art of designing and applying various lash extensions, ensuring that you are fully equipped to provide high-quality services to your clients. Our experienced instructors will guide you through each step of the process, providing personalized feedback and support along the way. By the end of this course, you will have the confidence and expertise to create stunning lash looks and build a successful business.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Introduction
- Business Set Up
- Safety
- Shelf Life & Storage
- Cost & Profit Estimates
- Product Knowledge
- Hair Growth Cycles
- Incident Management & Prevention
- Client Forms & Documents
- Chair Rental Program
- Tools & Preparation
- Application
- Removals & Refills
- Care & Maintenance

Eyelash Extension Kit (included with cost of course):
Students enrolled in this course will receive a kit containing individual lash trays, practice materials, and 5 client set ups. This kit does not include sanitization equipment.

Tiny Tattoo Course Syllabus

Schedule:	Wednesday-Friday 9:00am-3:00pm
Cost:	$2500
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	10 hours / 2 Days in Person
Model:	1 guaranteed.

Course Description:
Dive into the captivating world of tiny tattoos with our intensive three-day course. Guided by industry expert Ferra Toloue, this hands-on workshop will immerse you in the art and science of crafting petite and precise tattoos. The course spans from foundational theories to the practical application of live models. By the end of the session, you'll not only have a deep understanding of the art but also a certificate and a comprehensive manual to serve as a lifelong guide.

A certificate is granted on the last day of class and awarded on full completion of the program.

Class Topics:
- Art to creating fine line tattoos
- Inspiration for tattooing
- Machines and Needles
- Tattoo placement
- Average tattoo cost
- Most asked questions

Learning Objectives:
- Master the techniques to craft tiny tattoos that are in high demand.
- Perfect the art of producing small, detailed, and cute designs using black ink and shading.
- Gain confidence in applying tattoos on live models under expert guidance.
- This course is Pass/Fail dependent on quiz/final exam scores and instructor assessment.

Tiny Tattoo Kit (included with cost of course):
Students enrolled in this course will receive a kit containing. Wireless Tattoo Machine - Tiny Tattoo Manual - Practice Skins - Tattoo Ink - Tattoo Caps - Tattoo Stencils - Box of a Variety of Needles.

Permanent Makeup Comprehensive 1/2 Course

Schedule:	Monday-Friday 9:30am-3:30pm
Cost:	$13,900
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	300 hours / 30 Hours Per week / 12 Weeks in Person
Model:	1 guaranteed.

In this extensive program, you will acquire the essential skills and techniques needed to excel as a PMU artist. The comprehensive 300-hour 1/2 course encompasses a wide range of topics. Students will gain a deep understanding of permanent makeup, including its applications, suitable candidates, and skin anatomy. They will become proficient in various eyebrow procedures such as Microblading, Powder Brows, Ombre Brows, and Nanobrows. Furthermore, students will master the techniques for lip blushing procedures, covering Lip Blushing, Lip Liner, Ombre Lip Blushing, Korean Lip Blushing, and Lip Neutralization. The curriculum also includes instruction on eyeliner artistry, encompassing Lash Line Enhancement, Upper Eyeliner, Lower Eyeliner & Waterline Eyeliner. Additionally, students will develop competence in paramedical procedures, such as Areola Repigmentation, Stretch Mark & Scar Removal/Camouflage, and Freckle/Beauty Mark procedures. The program begins with the fundamentals of permanent makeup and progresses to advanced, intricate artistic styles tailored to each client's preferences. Students will receive hands-on, detailed instruction, and they are encouraged to ask questions at any point during the course. Moreover, ongoing support is available, as students can reach out with inquiries even after completing the course, and they have the opportunity to shadow instructors for additional education.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes

You will learn:

- Microblading techniques
- Powder brow techniques
- Ombre brow techniques
- Nanobrow techniques
- Brow neutralization
- Skin theory & texture
- Skintones vs undertones
- Contradictions
- Manual shading with blades
- Shading with a tattoo machine
- Blade & needle angles
- Blade & needle knowledge
- Color theory
- Lip blushing techniques
- Lip liner techniques
- Ombre lip blushing
- Lip neutralization techniques
- Lip mapping
- Scar camouflage techniques
- Stretch mark removal techniques
- Areola repigmentation techniques
- Areola mapping
- Freckles/beauty mark techniques
- Eyeliner techniques
- Eyeliner mapping
- Brow mapping

PMU Full Course Kit (included with cost of course):

Students enrolled in this course will receive a kit containing blades, needles, pigments, Elite case, numbing gel, various practice materials, and 5 client set ups. This kit also contains a tattoo machine. This kit does not include sanitization equipment.

Permanent Makeup Comprehensive Full Course

Schedule:	Monday-Friday 9:30am -3:30pm
Cost:	$26,900
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	600 hours / 30 Hours Per Week/ 24 Weeks in Person.
Model:	1 guaranteed.

In this extensive program, you will acquire the essential skills and techniques needed to excel as a PMU artist. The comprehensive 600-hour full course encompasses a wide range of topics. Students will gain a deep understanding of permanent makeup, including its applications, suitable candidates, and skin anatomy. They will become proficient in various eyebrow procedures such as Microblading, Powder Brows, Ombre Brows, and Nanobrows. Furthermore, students will master the techniques for lip blushing procedures, covering Lip Blushing, Lip Liner, Ombre Lip Blushing, Korean Lip Blushing, and Lip Neutralization. The curriculum also includes instruction on eyeliner artistry, encompassing Lash Line Enhancement, Upper Eyeliner, Lower Eyeliner & Waterline Eyeliner. Additionally, students will develop competence in paramedical procedures, such as Areola Repigmentation, Stretch Mark & Scar Removal/Camouflage, and Freckle/Beauty Mark procedures. They will learn Fibroblast and Collagen Rejuvenation Therapy techniques to enhance skin tightness and texture. Non-Invasive Body Contouring methods for toning or plumping clients' bodies will also be covered. The program begins with the fundamentals of permanent makeup and progresses to advanced, intricate artistic styles tailored to each client's preferences. Students will receive hands-on, detailed instruction, and they are encouraged to ask questions at any point during the course. Moreover, ongoing support is available, as students can reach out with inquiries even after completing the course, and they have the opportunity to shadow instructors for additional education.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Objectives:

You will learn:

- Microblading techniques
- Powder brow techniques
- Ombre brow techniques
- Nanobrow techniques
- Brow neutralization
- Skin theory & texture
- Skintones vs undertones
- Contradictions
- Manual shading with blades
- Shading with a tattoo machine
- Blade & needle angles
- Blade & needle knowledge
- Brow mapping
- Color theory
- Lip blushing techniques
- Lip liner techniques
- Ombre lip blushing
- Lip neutralization techniques
- Lip mapping
- Scar camouflage techniques
- Stretch mark removal techniques
- Areola repigmentation techniques
- Areola mapping
- Freckles/beauty mark techniques
- Eyeliner techniques
- Eyeliner mapping
- Eyelash extension techniques
- Tattoo removal techniques
- Threading techniques
- Scalp micropigmentation techniques
- Fibroblast techniques
- Collagen rejuvenation therapy techniques
- Eyeshadow techniques

PMU Full Course Kit (included with cost of course):

Students enrolled in this course will receive a kit containing blades, needles, pigments, Elite case, numbing gel, various practice materials, and 5 client set ups. This kit also contains a tattoo machine, & two body contouring machines. This kit does not include sanitization equipment.

Permanent Makeup Triple Certificate Course

Schedule:	Monday-Friday 9:00am-3:00pm
Cost:	$6,900
Prerequisites:	None.
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	55 hours / 11 Days in Person
Model:	1 guaranteed.

In this comprehensive program, you will learn the skills and techniques necessary to become a successful artist. In the Triple Certificate course students learn the art of microblading and powder/ombre then they get to choose either lip blushing, paramedical or eyeliner as a third course in this triple course bundle. We will cover everything from the basics of permanent makeup to the art of advanced and detailed artistic styles of personalizing client preferences. Students will use a blade to learn the art of microblading. Students will use a machine to create soft, pixelated brows & either lip blushing, eyeliner or our paramedical procedures. Our experienced instructors will guide you through each step of the process, providing personalized feedback and support every step of the way. By the end of this course, you will have the confidence and expertise to create stunning looks in order to build a successful business.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Objectives:

You will learn:

- Microblading techniques
- Powder brow techniques
- Ombre brow techniques
- Brow neutralization
- Skin theory & texture
- Skintones vs undertones
- Contradictions
- Manual shading with blades
- Shading with a tattoo machine
- Blade & needle angles
- Blade & needle knowledge
- Brow mapping
- Color theory

Depending on elective course chosen, student will also learn:

- Lip blushing techniques
- Lip liner techniques
- Ombre lip blushing
- Lip neutralization techniques
- Lip mapping
- Scar camouflage techniques
- Stretch mark removal techniques
- Areola repigmentation techniques
- Areola mapping
- Freckles/beauty mark techniques
- Eyeliner techniques
- Eyeliner mapping

PMU Triple Course Kit (included with cost of course):

Students enrolled in this course will receive a kit containing blades, needles, pigments, various practice materials, and 5 client set ups. This kit also contains a tattoo machine. This kit does not include sanitization equipment.(*an additional $1200 added for supplies for certain programs, eg, EDD, etc. to start their own business)

PMU Instructor Course

Schedule:	Monday-Thursday 9:00am-3:00pm
Cost:	$6,900
Prerequisites:	3 Years Experience; Certificates; Interview
Instructional Method:	Verbal lessons and practical training sessions. English instruction only.
Grading Scale:	Pass/Fail
Completion Requirements:	Completion of coursework.
Total Clock Hours:	25 hours / 4 Days in Person
Model:	1 guaranteed.

In this comprehensive program, based on your experience, you will learn the skills and techniques necessary to become a successful instructor. In the Permanent Makeup Instructor Course students learn the art of Microblading and Powder/Ombre, lip blushing, paramedical & eyeliner as a third course in this Instructor Course bundle. We will cover everything from the basics of permanent makeup to the art of advanced and detailed artistic styles of personalizing client preferences. Students will use a blade to learn the art of Microblading. Students will use a machine to create soft, pixelated brows & either lip blushing, eyeliner & our paramedical procedures. Our experienced instructors will guide you through each step of the process, providing personalized feedback and support every step of the way. By the end of this course, you will have the confidence and expertise to create stunning looks in order to build a successful business.

A certificate is granted on the last day of class and awarded on full completion of the program.

Educational Outcomes - You will learn:

- Microblading techniques
- Powder brow techniques
- Ombre brow techniques
- Brow neutralization
- Skin theory & texture
- Skintones vs undertones
- Contradictions
- Manual shading with blades
- Shading with a tattoo machine
- Blade & needle angles
- Blade & needle knowledge
- Brow mapping
- Color theory

Students will also learn:

- Lip blushing techniques
- Lip liner techniques
- Ombre lip blushing
- Lip neutralization techniques
- Lip mapping
- Scar camouflage techniques
- Stretch mark removal techniques
- Areola repigmentation techniques
- Areola mapping
- Freckles/beauty mark techniques
- Eyeliner techniques
- Eyeliner mapping

PMU Instructor Course Kit (included with cost of course):

Students enrolled in this course will receive a kit containing blades, needles, pigments, various practice materials, and 5 client set ups. This kit also contains a tattoo machine. This kit does not include sanitization equipment.

CHARGES AND FEES

Permanent Makeup (PMU) Courses

Course Selection	Tuition	Registration fee (non-refundable)	Books and Supplies (Non-refundable)	CA Student Tuition Recovery Fund ($2.50 for every $1000 of tuition)	Estimated Schedule of Total Charges for the Entire Educational Program	Total Charges for a Period of Attendance
Microblading 30 Hours	$1,550	$250	$1,200	0	$3000	$3000
Adv. Microblading 15 Hours	$550	$250	$1,200	0	$2000	$2000
Powder/Ombre 20 Hours	$1,050	$250	$1,200	0	$2500	$2500
Nanobrows 15 Hours	$1,050	$250	$1,200	0	$2500	$2500
Lip Blushing 20 Hours	$550	$250	$1,200	0	$2500	$2,000
Adv. Lip Blushing 10 Hours	$1750	$250	$1,200	0	$2000	$2000
Eyeliner 15 Hours	$1,050	$250	$1,200	0	$2500	$2500
Paramedical 15 Hours	$1,550	$250	$1,200	0	$3000	$3000
Scalp Micropigmentation 20 Hours	$2,050	$250	$1,200	0	$3500	$3500
Tattoo Removal 8 Hours	$550	$250	$200	0	$1000	$1000
Comp. 1/2 Course 300 Hours	$11,850	$250	$1,800	0	$13,900	$13,900

CHARGES AND FEES

Permanent Makeup Courses (Cont.)

Course Selection	Tuition	Registration Fee	Books and Kits	CA Student Tuition Recovery Fund ($2.50 for every $1000 of tuition)	Estimated Schedule of Total Charges for the Entire Educational Program	Total Charges for a Period of Attendance
Comp. Full Course 600 Hours	$24,850	$250	$1,800	0	$26,900	$26,900
PMU Triple Certificate 55 Hours	$5,150	$250	$1,500	0	$6900	$6900
Semi-Permanent Eyeshadow 15 Hours	$1,050	$250	$1,200	0	$2500	$2500
Tiny Tattoo Course 10 Hours	$1,050	$250	$1,200	0	$2500	$2500
Fibroblast 10 Hours	$1,050	$250	$1,200	0	$3000	$3000
Collagen Rejuvenation Therapy 10 Hours	$950	$250	$500	0	$1700	$1700

1 *Courses eligible for 3 Course Bundle. Students utilizing the bundle will only receive one digital permanent makeup machine.*

*Students must complete their blood borne pathogens training($29) & register with local health department($54) before completing their live model on the last day of class.

*Registration must be renewed annually

PMU Non Institutional Charges

LA County Health Department Registration*	$54 annual fee
Blood Borne Pathogen*	$29 annual fee

CHARGES AND FEES

Non-Invasive Beauty Courses

Course Selection	Tuition	Registration Fee	Books and Kits	CA Student Tuition Recovery Fund ($2.50 for every $1000 of tuition)	Estimated Schedule of Total Charges for the Entire Educational Program	Total Charges for a Period of Attendance
Mapping 5 Hours	$250	$250	$100	0	$600	$600
The Art of Threading 5 Hours	$500	$250	$150	0	$900	$900
Non-Invasive Body Contouring 10 Hours	$2050	$600	$2900	0	$2900	$2900
Classic and Volume Eyelash Extensions 8 Hours	$700	$250	$300	0	$1300	$1300
Microblading Instructor Course 37 Hours	$2.050	$250	$1,200	0	$3500	$3500
PMU Instructor Course 25 Hours	$5,200	$250	$1,200	0	$6900	$6900

(26.) Barbering & Cosmetology Courses

Course Selection	**(26. a) Tuition**	**(26. d) Registration Fee**	**CA Student Tuition Recovery Fund ($2.50 for every $1000 of tuition)**	**(26. b) Kit Cost & Uniform** (Non-Institutional Charge)	**Cima Online Access** (Non-Institutional Charge)	**Program Cost**	**Estimated Schedule of Total Charges for the Entire Educational Program**	**(26. c) Total Charges for a Period of Attendance**
1000 Hour Cosmetology	$15,251	$100	0	$1,149	$400	$16,900	$16,900	$16,900
600 Hour Esthetics	$9,214	$100	0	$1,186.00	$400	$10,900	$10,900	$10,900
600 Hour Hairstyling	$7,950	$100	0	$1,050	$400	$9,500	$9,500	$9,500
400 Hour Manicuring	$3,000	$100	0	$1,000	$400	$4,500	$4,500	$4,500

(26. e) METHODS OF PAYMENTS

Methods of payment include full payment paid at the time of signing the Enrollment Agreement (registration, kit, books fee) with enrollment balance paid prior to start date or through an approved payment plan. Payments made in accordance with the students' payment schedules are due on the 1 st of each month. (Late payments are subject to a $25.00 late fee 10 days after the due date.) If a student does not follow the payment guidelines, after 90 days his/her account will be turned over to the Corporation's collection agency. The student will be responsible for all costs associated with collection. The institution reserves the right to change tuition and fees and make subject changes without prior notice when necessary. Changes will not affect currently enrolled students. The forms of payment accepted are cash, check, money order, debit card, and credit card, With a transaction fee. (*This institution does not provide financial aid to the students.)

FACULTY QUALIFICATIONS

Instructor Hiring Policy

Our New Hire policy refers to our efforts to help new employees settle in their new job. We will provide new hires with necessary information about their new job, as well as facilitate a rising feeling of comfort around an unknown workplace. This policy applies to all employees who were recently received and accepted an offer of employment from us.

Requirements:

New hire must have three (3) years minimum education and/or experience in the field. Must be certified in the field they will be teaching & have an active license, current resume, a copy of their current ID, and provide the last four digits of their Social Security or their full ITIN number.

Our onboarding efforts will aim to:

- Make new hires feel welcome.
- Help new hires get to know their team members.
- Provide useful information about their position.
- Inform our new hire about the school's principles and mission.

Before a new hire starts work, HR should: (When Applicable)

- Announce our new employee's start date and basic personal information to other staff of the department.
- Enter our new employee's information in our school's database and set up their individual e-mail and account.
- Prepare our new hire's workspace with all equipment and material necessary.

The day our new hire starts working with us, new hire's manager should:

- Welcome new hires in an organized manner. Everyone involved (reception, manager, co-workers) must be prepared for our new employee's arrival.
- Show new hires to their new workstation and help them familiarize themselves with their surroundings.
- Introduce new hires to colleagues and upper management when applicable.
- We want our new employee to feel respected and valued early on.

The faculty instructors at Elite Permanent Makeup & Cosmetology College have been hired for their expertise in their particular field of beauty and wellness. Each employee acquires a certificate as a Permanent Makeup Artist, as well as a Registered Body Art Practitioner in the Los Angeles County Body Art Program. In addition, each instructor may be licensed in other areas of beauty and esthetics, which serve as continuing education for instructors. Our trained faculty members understand that both theory and practical raining are necessary for a student to be successful.

MEET OUR QUALIFIED INSTRUCTORS

Mahnaz Bahaelou

CEO | Founder | Registered Grand Master PMU Artist | Instructor

- Founder of Elite Permanent Makeup & Cosmetology College (est. 2012)
- Over 20 years of experience in the beauty and permanent makeup industry
- Former Senior Instructor at Biotouch Permanent Makeup Training Center
- Extensive experience as a freelance Permanent Makeup Artist
- Provides instruction to students both nationally and internationally
- Specializes in permanent makeup techniques and advanced artistry
- Experienced in curriculum delivery, student training, and hands-on instruction
- Committed to maintaining high standards in education and client services

Betty Soleymani

Registered PMU Artist | Instructor | Registered Esthetician

- Licensed Esthetician with over 6 years of experience
- Trained PMU Artist, completed multiple advanced courses at Elite PMU Academy
- Current Instructor Assistant for the Esthetician program at Elite Permanent Makeup
- Experience in both U.S. and international (Iranian) beauty industry standards
- Provides services including: Customized facials, Skin rejuvenation treatments, & Microneedling.
- Assists in hands-on student training and program support.
- Demonstrates strong work ethic, professionalism, and commitment to student development.

Yenifer Jung

Registered PMU Artist | Spanish Speaking Instructor

Bilingual (English/Spanish)

- Experienced Permanent Makeup Artist and Instructor
- Fluent in both English and Spanish; able to support a diverse student population
- Provides instruction in permanent makeup techniques and procedures
- Guides students in developing technical skills and industry knowledge
- Supports hands-on training and student skill development
- Demonstrates strong commitment to instructional quality and student success

Shunashy Jimenez

Esthetician Instructor

- Licensed Esthetician with over 10 years of experience.
- Experienced educator in skincare and esthetics training.
- Background working with reputable industry brands.
- Provides instruction in skincare techniques and esthetic practices.
- Supports student development through hands-on training and guidance.
- Demonstrates professionalism, patience, and integrity in instruction.
- Contributes to student success through knowledge-sharing and mentorship.

Rosalinda Lamb

Cosmetology/Manicurist Instructor

- Licensed Cosmetologist (since 1975) and Licensed Barber (since 2018)
- Experienced Cosmetology and Esthetician Instructor with extensive teaching background
- Current Esthetician Instructor at Redondo Beach Beauty College
- Former Supervisor / Head Instructor in cosmetology education
- Experience teaching Cosmetology, Esthetics, Barbering, and Manicuring programs
- Background in curriculum development, lesson planning, and student training
- Independent Contractor Peer Evaluator (ICPE) with NACCAS (since 2012)
- Bilingual: English and Spanish

Elise Chval Galluzzo

Hairstyling Instructor

- Over 20 years of experience as a salon owner, stylist, educator, and administrator
- Provides instruction in cosmetology and hair services, including color theory and application
- Utilizes education principles aligned with American Board Certified Hair Colorist (ABCH) standards
- Develops structured, principle-based curriculum focused on foundational understanding
- Trains students to build technical skills independent of specific products or brands
- Supports student development through mentorship and hands-on instruction
- Promotes industry standards through consistency, clarity, and professional practices

Frankie Castaneda

Cosmetology Instructor

- Over 45 years of experience as a salon owner, stylist, educator, and administrator
- Provides instruction in cosmetology and hair services, including color theory and application
- Utilizes education principles aligned with American Board Certified Hair Colorist (ABCH) standards
- Develops structured, principle-based curriculum focused on foundational understanding
- Trains students to build technical skills independent of specific products or brands
- Supports student development through mentorship and hands-on instruction
- Promotes industry standards through consistency, clarity, and professional practices

ADMISSIONS PROCEDURES PMU

As a prospective student, you are required to contact Elite Permanent Makeup & Cosmetology College to discuss your personal education and career plans with Training Center staff prior to enrolling or signing an enrollment agreement. We gladly accept international students, but will not provide nor support any visa services or visa application you may require to enter the United States legally. We will inform you of enrollment agreement policies and procedures. This way you can assure yourself in advance that our programs and our educational philosophy are the right fit for you before you make your final decision.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Fact Performance Sheet which must be provided to you prior to signing an enrollment agreement. Students must meet specific requirements prior to signing an enrollment agreement and must meet additional requirements prior to actually starting school.

1. To enter intlo the program, students must be over 18 years of age and participate in a Blood Borne Pathogen (BBP) Online Training.
We recommend Elite Bloodborne Pathogens Training. The cost is **$29** for 2 hours, taken annually. This fee is not included in tuition fees. This training must be completed for Los Angeles County before the enrollment agreement is signed.

2.Registration as a Body Art Practitioner through the Los Angeles Health Department
We will take care of registering you as long as you provide all necessary documentation. The fee for taking care of this is **$100** and is not included in course fees. You will need to provide the following:

❑One (2”X2”) photo
❑A copy of your unexpired ID/DL/Passport
❑A copy of your certificate of completion of blood borne pathogen training
❑One of the following regarding Hepatitis B vaccination:
❑Laboratory Evidence of Immunity
❑Certification of Completed Vaccination
❑Vaccination Declination

3.The following items are required for enrollment at Elite Permanent Makeup & Cosmetology College
❑A copy of your unexpired ID/DL/Passport
❑Completed Enrollment Agreement
❑Completed (initialed) School Performance Fact Sheet
❑Certificate of completion of Blood Borne Pathogen training
❑Any additional certification or licensing

RE-ENTRY & WITHDRAWLS

If a student leaves the program during the training, and are withdrawn, the students must reenter the program and repeat the entire course from the beginning.

Elite Permanent Makeup & Cosmetology College does not offer English as a Second Language (ESL) programs. The programs are taught in English. You must demonstrate proficiency in reading, writing, and comprehending the English language. Applicants who are deaf or hard of hearing, or who have a disability affecting speech, may demonstrate proficiency through written English and are not required to demonstrate spoken English. International students whose primary language is not English must present documentation of proficiency, such as TOEFL (Score of 18 or above).

PMU CLASSROOM RULES AND REGULATIONS

- Each student must conduct themselves in an honorable and ethical manner, showing professionalism, dignity & respect for your fellow students, instructors, all clients & models.
- Using your phone on the floor (work area), when taking before and after photos of your clients/models is allowed. Otherwise, phones are to remain in your pocket or in the classroom area.
- Phones are not allowed on trays, chairs or stands, to prevent cross contamination. Please, always turn your phones on silent or vibrate before you enter the studio.
- Phones are not to be used during class. Calls may be taken outside the studio, on your own time, such as during lunch/breaks.
- We get permission from our clients and models for our students to "observe the process." Therefore, it is important that the students always allow the instructors and students focus on their clients while they are working. There is to be no unnecessary talking to, or near the instructors/students while they are working. If you have a question or absolutely have to say something - you may ask quietly. Otherwise, write down your questions to be asked after the procedure is completed.
- Unfortunately we have no parking available for students or clients, anyone parked in our private lot will be towed. Everyone is to park elsewhere, we recommend parking on Saltair or Brockton. There is an un-metered residential parking area on both side streets.
- You may take two 10 minute breaks and one 60 minute lunch break. You can bring your own lunch or dine out.
- Be mindful of others and keep the kitchen and classroom clean at all times; anything left out will be thrown away, daily.
- We only allow the models & students in the procedure areas during class time. We do not allow friends or family members in the procedure areas. Please ask your friends/family to meet you in the reception area or in outside the studio for breaks or after class.
- You are allowed to have no more than one model on "model day." Models will either have previous work requiring a touch up, or require new services. Which type of model you will receive cannot be guaranteed.

- After you complete your procedure on your model, you will receive a certificate, per whichever course was completed.
- After graduation, you are allowed to bring in clients into our studio. The first three chair rentals are free, and after the third, there is a fee of $95 to rent a chair. The fee is the same regardless if the procedure is a touch up or first time.
- In order to graduate you must have completed your hours, have worked on the model(s) or watched a demonstration. If one of these requirements is not met, we will hold your certificate until everything is completed.
- Please, always respect instructors time & classroom time.
- Elite PMU follows all BPPE standards for all and not limited to refund policy, tuition standards, as well as teaching standards.
- There is a zero-tolerance policy in the use of recreational or medical drugs, alcohol, or any other substance that can impair or endanger yourself or any other person.

ATTENDANCE, TARDY AND GRACE PERIOD POLICIES:

Attendance must be maintained consecutively at 100 percent of the scheduled attendance. The student is expected to complete the course of study within the time frames stated in the enrollment agreement.

Students who are absent must come back for the next scheduled class date in order to make-up the hours lost.

Students need to contact Elite Permanent Makeup &Cosmetology College whenever an absence is necessary. Please call, email or text the office as soon as you are aware that you need to be absent. Absences of five (5) days or more without notification may be considered cause for termination.

If students are tardy, they must makeup the hours missed on the same day.

PMU CANCELLATION & REFUND POLICY

You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro-rata refund if you have completed 60 percent or less of the scheduled days/hours in the current payment period in your program through the last day of attendance. A student, legal guardian, or sponsor has the right to cancel the Enrollment Agreement by written notice and obtain a refund of charges paid except the $250.00 non-refundable registration fee, STRF if applicable, student books, and student kits after the cancellation period from the date the enrollment agreement was signed.

(24. e) Termination:

A fourth repeated violation warning constitutes insubordination and failure to comply with school policies. Any student subject to termination will be sent home. An official letter and appropriate paperwork documentation will be sent by certified mail. If the student owes money an unofficial record of transcript will be given until the student settles the debt owed to the school. Once the debt has been settled the official transcript and proof of training will be sent by certified mail.

PMU PLACEMENT ASSISTANCE

Recommendations for initial placement will be provided throughout the duration of the course. We are proud to introduce our first-of-its-kind internship program, designed to give you the opportunity to begin building your business directly here at Elite Permanent Makeup & Cosmetology College. Key benefits of participating include:

- Our insurance covers you for work within our location, so there is no need to purchase your own until you're ready.
- All disposables and procedure materials covered.
- Ability to ask our instructors and techs for advice/ assistance during procedure.
- No rush to find a place to put your new skills to use.
- Ability to save to rent/build out a place of your own.

Students will have 3 months after the course is completed to use our chairs free of cost. This will allow students continued use of our fully licensed and insured facility. Elite Permanent Makeup & Cosmetology College does not guarantee nor promise employment upon graduation.

PMU INTERNSHIP PROGRAM (HIGHLY RECOMMENDED/NOT MANDATORY)

A first-of-its kind mentorship program is being introduced to select courses at Elite Permanent Makeup & Cosmetology College. Select students will be granted one month immediately following receipt of their Certificate to utilize this program. The program will allow students to build their business on-site. You will be required to bring your own models on-site so you may refine your skills under the watchful eye of our highly trained professionals. Should you need guidance or encounter complications, we will be there to assist you. You will use our facility, our equipment, and be covered under our insurance policy. You will be required to use Elite Permanent Makeup & Cosmetology College products only. The duration of this program is exactly one calendar month. This program expires exactly one calendar month after you receive your Certificate. There are no exceptions to the length of this program. You may not delay the start of this program under any circumstance. It must begin immediately after completion of the Certificate course. Chair appointments are reserved for Mon-Wed, 10am-4pm and Sat 10am-2pm.

PMU FAILED/NON GRADUATING STUDENTS

If a student does not graduate for these reasons listed below, please follow the Incomplete Course Protocol:

- Did not complete the course.
- Did not complete the course requirements.

PMU INCOMPLETE COURSE PROTOCOL FOR PERMANENT MAKE UP

If the student is not graduating on their scheduled graduation day, Elite Permanent Makeup & Cosmetology College will hold their certificate until they complete the program.

- It is the students responsibility to reschedule a new completion date. The new scheduled completion date must be completed within 3 (Three) months.
- The student has the option to sit in on 1 (one) day of a future class (within 3 months) to refresh their skills.
- Once they have rscheduled a new completion date, a model will be provided for them if applicable to the course they are taking.
- upon completing the program, the student will receive their certificate of completion.

PMU FOLLOW UP GRADUATION PROCESS

By the end of the year, we make sure that every graduate from our courses has been contacted. We want to follow up to see if they are working in the Permanent Makeup Industry and if they need assistance with anything regarding training. If they are currently working in the field please get their employers information for our records. We want to make sure every student is satisfied with training they have received and has access to all the resources we can offer.

PMU PHYSICAL DEMANDS

Prospective students should be aware of the physical demands of an occupation as a Permanent Makeup Artist. Such occupations generally require continued standing and constant use of the upper torso, shoulders, arms, wrist, and hands, upper back and neck, constant sitting which can lead to backaches, and wrist/arm/hand problems. Certain individuals may have allergies and sensitivity to chemical; products used in the profession. A student must be able to perform all required activities conducted at the school, with or without reasonable accommodation. Standing/sitting for prolonged periods of time can be a necessity for beauty education and the professions.

PMU HEALTH AND SAFETY

EPMCC follows regulations set forth by Los Angeles Health Department, OSHA, and State Board of Cosmetology.

DISTANCE EDUCATION

This institution does not offer Distance Education Learning for Permanent Makeup Courses.

PMU EARNINGS AND OCCUPATIONS

As with any career, the amount of earnings one can obtain in the beauty industry is directly related to the amount of effort one applies to their career. Minimum efforts can result in minimum wage rates, while maximum efforts can lead to much higher levels of compensation. For this reason, EPMCC does not provide specific dollar earnings information. One's ability to earn income in the beauty industry is very dependent upon one's ability to communicate, present oneself professionally, develop great people skills and maintain a positive attitude. EPMCC curriculum is designed to teach students these skills, but the effort students put forth is up to them. PMU artists may earn income through different career choices. Occupations include: Full time PMU artist, Part-time PMU artist, scar specialist, barbers who advance their services to scalp micropigmentation, dentists, estheticians broadening services, nurses broadening services, to name a few. Artists can find employment in salons, spas or dermatologists offices. In addition to the above stated factors, earnings levels can depend on location, tipping habits, competition, self-employment, the company one chooses to work for, or the position held.

(15.) ENROLLMENT INFORMATION

(15.) Enrollment Periods

Enrollment is conducted on a continuous basis throughout each calendar month. Students who complete the enrollment process will be scheduled to begin on the next available class date.

(15.) Holidays and School Closures

The school is closed on Saturdays, Sundays, and the following holidays: New Year's Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Eve, Christmas Day, & New Years Eve.

These dates are determined according to the calendar each year. Additional holidays may be added to the schedule at the discretion of the School Administration.

LABOR CODES

The course will provide students skills, certification and registration to function in the following job classifications recognized by the United States Department of Labor's Standard Occupational Classification codes, using the Detailed Occupation (six-digit) level:

- SOC 27-1019 Artists and Related Workers
- SOC 39-5000 Personal Appearance Workers
- SOC 39-5011 Barbers
- SOC 39-5012 Hairdressers, Hairstylists, & Cosmetologists
- SOC 39-5090 Miscellaneous Personal Appearance Workers
- SOC 39-5091 Makeup Artists, Theatrical & Performance
- SOC 39-5092 Manicurists & Pedicurists
- SOC 39-5093 Shampooers
- SOC 39-5094 Skincare Specialists

All Elite Permanent Makeup & Cosmetology College students who successfully complete a program of study will be awarded a certificate of completion for that program of study. Although every effort has been made to assure the accuracy of the information in this catalog, students and others who use this catalog should note that laws, rules, and policies change from time to time and that these changes may alter the information contained in this publication. Elite Permanent Makeup & Cosmetology College reserves the right to change its curriculum, schedules, tuition, fees, student rules, regulations and requirements at any time and without notice.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 1747 N Market Blvd., Suite 225, Sacramento California 95834, P.O. Box 980818 West Sacramento, CA 95798-0818, web site address www.bppe.ca.gov, Phone number: (916) 574-8900 / Fax number: (916) 263-1897.

NOTE:ELITE PERMANENT MAKE UP AND COSMETOLOGY COLLEGE reserves the right to change the conditions, terms, fees and course offerings printed in this catalog. Therefore, prospective applicants should not consider this catalog to be a contract.